

The regular scheduled meeting for the Town of East Bloomfield was held at the East Bloomfield Town Hall on Monday evening, August 14, 2017 at 7:00 PM with Supervisor Frederick Wille presiding.

Wille opened the regular Town Board meeting at 7:00 PM.

Present:	Supervisor Council Person Council Person	Frederick A. Wille Michelle T. MacMillan Frank W. Fessner
Absent:	Council Person Council Person	Ronald P. Hawkins William J. Mitchell Jr.

Attending the meeting were Margaret Gochenaur (Town Clerk), Brian Bernard (Highway Superintendent), Jim Kier (Code Enforcement Officer), Ron Roach (AWA Liaison), Kathy Conradt, and James Voorhees.

Pledge of Allegiance led by Supervisor Wille.

Wille welcomed everyone to the meeting and thanked them for coming.

APPROVAL OF MINUTES: Motion was made by Wille, seconded by Fessner, to approve the July 24, 2017 minutes. No Discussion was held. Motion Approved: Ayes 3 (Fessner, MacMillan, and Wille) Nays 0

TOWN CLERK'S REPORT: Motion was made by Fessner, seconded by MacMillan, to approve the Town Clerk's report. No Discussion was held. Motion Approved: Ayes 3 (Fessner, MacMillan, and Wille) Nays 0.

CODE ENFORCEMENT OFFICER'S REPORT: Motion was made by Fessner, seconded by Wille, to approve the Code Enforcement Officer's report. No Discussion was held. Motion Approved: Ayes 3 (Fessner, MacMillan, and Wille) Nays 0.

SUPERVISOR'S REPORT: Wille reported that Kathy Conradt has completed the updates to the Comprehensive Plan. Wille reported that in the fall he will be inviting John Steinmetz to join the Board for further conversation as to how to move forward. Discussion was held.

Motion was made by Fessner, seconded by MacMillan, to adopt Resolution 2017-051 Authorization to Rescind Resolution 2017-050 Which Awarded the Filing Cabinet Bid for Records Management Improvement Grant Project and waive the reading of the Resolution. Discussion was held. Motion Adopted: Ayes 3 (Fessner, MacMillan, and Wille) Nays 0

RESOLUTION 2017-051

AUTHORIZATION TO RESCIND RESOLUTION NO. 2017-050 WHICH AWARDED THE FILING CABINET BID FOR RECORDS MANAGEMENT IMPROVEMENT GRANT PROJECT

WHEREAS, the Town Board of the Town of East Bloomfield awarded a bid for filing cabinets for the Records Management Improvement Grant Project pursuant to Resolution No. 2017-050; and

WHEREAS, the Resolution awarded the bid for the purchase of nine (9) Four Drawer Legal-Size Fire King Vertical Filing Cabinets to National Business Furniture at a cost of \$18,877.41 as low bidder and the purchase of a Minifile Fire Proof Map Cabinet to FM Office Products at a cost of \$1,820.25, as low bidder; and

WHEREAS, upon notification of the bid results to the four (4) vendors who submitted bids, FM Office Products contacted the Town with a revised bid for the nine (9) Four Drawer Legal-Size Fire King Vertical Filing Cabinets; and

WHEREAS, the new bid submitted by FM Office Products for the nine (9) Four Drawer Legal-Size Fire King Vertical Filing Cabinets was \$17,909.82, which is the lowest bid received; and

WHEREAS, the grant that the Town of East Bloomfield received for the Records Management Improvement Project has a requirement that 30% of the grant proceeds be budgeted for a Minority & Women-Owned Business Enterprise; and

WHEREAS, FM Office Products is a qualified vendor, who is a Minority & Women-Owned Business; and

WHEREAS, after discussions between the Town of East Bloomfield and the NYS Archives Grant Administration, who is the provider of the grant, it was recommended rescinding the award to National Business Furniture and to award the filing cabinet bid to FM Office Products; now, therefore, be it

RESOLVED, that the Town Board of the Town of East Bloomfield hereby authorizes rescinding Resolution No. 2017-050, which awards the filing cabinet bid for the Records Management Improvement Grant Project; and be it further

RESOLVED, that a new Resolution be drafted and presented to the Town Board of the Town of East Bloomfield to award the bid for the filing cabinets for the Records Management Improvement Grant Project; and be it further

RESOLVED, that a certified copy of this resolution be retained in the records of the Clerk of this Board.

Motion was made by Fessner, seconded by MacMillan, to adopt Resolution 2017-052 Resolution to Award Filing Cabinet Bid for Records Management Improvement Grant Project and waive the reading of the Resolution. Discussion was held. Motion Adopted: Ayes 3 (Fessner, MacMillan, and Wille) Nays 0

RESOLUTION 2017-052

RESOLUTION TO AWARD FILING CABINET BID FOR RECORDS MANAGEMENT IMPROVEMENT GRANT PROJECT

WHEREAS, the Town of East Bloomfield has been awarded a Records Management Improvement Grant, which requires the purchase of several fire-proof filing cabinets; and

WHEREAS, request for bids with specifications were pursued to purchase such filing cabinets for said project; and

WHEREAS, four (4) bids were received per attached, with FM Office Products being the lowest responsive bidder for the Minifile Fire Proof Map Cabinet at \$1,820.25 plus delivery of \$131.08 and FM Office Products being the lowest bidder for nine (9) Four Drawer Legal-Size Fire King Vertical Cabinets at \$17,909.82; now, therefore, be it

RESOLVED, that this Board accept the bids of FM Office Products for \$1,820.25 plus \$131.08 for the Minifile Fire Proof Map Cabinet and for \$17,909.82 for the nine (9) Four Drawer Legal-Size Fire King Vertical Cabinets; and, be it also

RESOLVED, that a copy of this Resolution be filed with the final documents for the Records Management Improvement Grant.

Councilman Hawkins joined the Town Board Meeting at this time.

Wille reported that the Local Solid Waste Management Plan (LSWMP) Municipal Funding Contracts were included in the Boards packet. Discussion was held. Motion was made by Fessner, seconded by MacMillan, to authorize Wille to sign the Local Solid Waste Management Plan (LSWMP) Municipal Funding Contracts as provided by Ontario County and waive a reading of said contracts. Discussion was held. Motion Approved: Ayes 4 (Fessner, Hawkins, MacMillan, and Wille) Nays 0 Motion was made by Fessner, seconded by MacMillan, to approve the July Financial Reports as submitted. Discussion was held. Motion Approved: Ayes 4 (Fessner, Hawkins, MacMillan, and Wille) Nays 0 Wille reported that Robin Johnson from Ontario County Real Property Tax Agency would like to know if the East Bloomfield Town Board is interested in pursuing partial payment options for both School and Town/County taxes. Discussion was held. The Board concluded, and agreed, they need more information before making that decision.

COMMITTEE REPORTS:

Audit: Nothing to report.

Buildings and Grounds: Nothing to report.

HIGHWAY: Fessner reported that the Boughton Park Commission approved buying no-parking signs and related supplies at a cost of \$2,700 to be installed along the entrances of Boughton

Park by the East Bloomfield Highway Department. Discussion was held.

IT/Technology: Nothing to report.

INSURANCE: Nothing to report.

PARKS and RECREATION: Fessner handed out a document entitled Boughton Park Budget Worksheet for 2018. Discussion was held. Fessner provided the Town Board with a quote from Ryan Duvall Lawn and Landscape for the playground at Veterans Park. The quote included edging the playground area, installing plastic edging around the playground area, clean-up and removal of construction debris from the playground area. The project cost is \$485.00. Discussion was held. Motion was made by Fessner, seconded by MacMillan, to authorize Ryan Duvall Lawn and Landscape to edge the playground area, install plastic edging around the playground area, clean-up and remove the construction debris from the playground area at a cost not to exceed \$485.00. Discussion was held. Motion Approved: Ayes 4 (Fessner, Hawkins, MacMillan, and Wille) Nays 0 Gochenaur reported that she received a letter from the Bloomfield Rotary, (Kathy Conradt), and Rotary would like to thank the Town of East Bloomfield for allowing them to use the gazebo at Elton Park for many years to hold their concerts in the park series by planting a tree in Elton Park near where one has been removed. Rotary also understands that other trees in the park have been planted in memory of various individuals. If this is indeed correct, Rotary would like to also install a plaque listing the names of those to be remembered. Discussion was held. Motion was made by Fessner, seconded by MacMillan to authorize the planting of a tree in Elton Park, including a memorial plaque, with the planting to be done by the Village of Bloomfield’s DPW. Discussion was held. Motion approved: Ayes 4 (Fessner, Hawkins, MacMillan, and Wille) Nays 0

WATER/SEWER VILLAGE OF BLOOMFIELD: Bernard reported that the Whalen Road Water Project appears to be in the final stages. Once the project is done both he and Glenn Thornton will do a walk thru to see what road and other damage(s) may have occurred and need(s) to be fixed. Discussion was held.

PERSONNEL: Nothing to report.

COMMUNICATIONS: None.

ROUND TABLE – OTHER BUSINESS: Hawkins again brought up the fact that the Town Board Meeting Room has no window blinds/curtains. He would like to know when they are going to be purchased and installed? Wille thanked Kathy Conradt for updating the Comprehensive Plan. Bernard reported that the Village of Bloomfield has asked to borrow 2 Dump Trucks to help with their Water Project which will begin on September 1st. Bernard reported that they will not need drivers, and for liability/insurance issues; it falls under the shared services agreement. Discussion was held.

BUDGET TRANSFERS/AMENDMENTS: Motion was made by Fessner, seconded by Hawkins, to approve the Budget Transfers and Amendments as submitted. Discussion was held. Motion Approved: Ayes 4 (Fessner, Hawkins, MacMillan, and Wille) Nays 0

PAYMENT OF BILLS: Motion was made by Fessner, seconded by MacMillan, to approve paying of the bills as submitted. Discussion was held. Motion Approved: Ayes 4 (Fessner, Hawkins, MacMillan, and Wille) Nays 0

General Fund A	- Abs. #715-	Vouchers -	268,270-274,276-279,282,284-288, 290,291,7182	\$	6,694.85
General Fund B	- Abs. #715 -	Vouchers -	268,273,281,282,289	\$	488.03
Highway DA	- Abs. #715-	Vouchers -	7176,7178	\$	2,786.40
Highway DB	- Abs. #715-	Vouchers -	7173-7175,7177,7179-7181,7183	\$	13,090.98
Water Proj-Whalen Rd-	Abs. #715-	Vouchers -	280	\$	10,167.25
Water Dist. #1	- Abs. #715-	Vouchers -	283	\$	220.00
Water Dist. #2	- Abs. #715-	Vouchers -	269,275	\$	220.71
Water Dist. #2 Ext.#2	- Abs. #715 -	Vouchers -	269	\$	27.50

ADJOURNMENT: Motion was made by Fessner, seconded by Hawkins, to adjourn the meeting at 7:31 PM. Motion Approved: Ayes 4 (Fessner, Hawkins, MacMillan, and Wille) Nays 0

Respectfully Submitted,

Margaret M. Gochenaur
Town Clerk