

The regular scheduled meeting for the Town of East Bloomfield was held at the East Bloomfield Town Hall on Monday evening, December 16, 2019 at 7:00 PM with Supervisor Frederick Wille presiding.

Wille opened the regular Town Board meeting at 7:00 PM.

Present: Supervisor Frederick A. Wille  
Council Member Michelle T. MacMillan  
Council Member Kathleen M. Conradt  
Council Member William J. Mitchell Jr.

Absent: Council Member Frank W. Fessner

Attending the meeting were Margaret Gochenaur (Town Clerk), Scott Kimball (Highway Superintendent), Judi Stewart (Historian), Jim Kier (Code Enforcement Officer), Ron Roach (AWA Liaison), William & Laretta Kenyon, Heather Kenyon, Russ Kenyon, and James Voorhees.

Pledge of Allegiance led by Council Member Mitchell.

Wille welcomed everyone to the meeting and thanked them for coming.

**APPROVAL OF MINUTES:** Motion was made by Wille, seconded by Conradt, to approve the November 25, 2019 minutes. No Discussion was held. Motion Approved: Ayes 3 (Conradt, Mitchell, and Wille) Abstain 1 (MacMillan)

**TOWN CLERK'S REPORT:** Motion was made by MacMillan, seconded by Conradt, to approve the Town Clerk's report. No Discussion was held. Motion Approved: Ayes 4 (Conradt, Mitchell, MacMillan, and Wille) Nays 0

**CODE ENFORCEMENT OFFICER'S REPORT:** Motion was made by Wille, seconded by MacMillan, to approve the Code Enforcement Officer's report. Discussion was held. Motion Approved: Ayes 4 (Conradt, Mitchell, MacMillan, and Wille) Nays 0.

**HIGHWAY SUPERINTENDENT'S REPORT:** Motion was made by Mitchell, seconded by Conradt, to approve the Highway Superintendent's report. No Discussion was held. Motion Approved: Ayes 4 (Conradt, Mitchell, MacMillan, and Wille) Nays 0.

**TOWN HISTORIAN REPORT:** Motion was made by MacMillan, seconded by Conradt, to approve the Town Historian's report. Mitchell told Stewart how much he enjoyed reading her report. Discussion was held. Motion Approved: Ayes 4 (Conradt, Mitchell, MacMillan, and Wille) Nays 0

**SUPERVISOR'S REPORT:**

Motion was made by Mitchell, seconded by MacMillan, to adopt Resolution 2019-069 Authorizing State Environmental Quality Review Process/Sam Grant Highway Project of the Town of East Bloomfield and waive the reading of the Resolution. Discussion was held. Motion Adopted: Ayes 4 (Conradt, Mitchell, MacMillan, and Wille) Nays 0

**RESOLUTION 2019-069**

**AUTHORIZING STATE ENVIRONMENTAL QUALITY REVIEW PROCESS / SAM GRANT**

**HIGHWAY PROJECT OF THE TOWN OF EAST BLOOMFIELD**

**WHEREAS**, the Town of East Bloomfield is planning to extend approximately 580 linear feet of sanitary sewer to service the Town of East Bloomfield Highway Department; and

**WHEREAS**, MRB Group has prepared a Short Environmental Assessment Form for consideration by the Town Board; and

**RESOLVED**, that in accordance with the New York State Environmental Quality review (SEQR) Procedures, the Town Board declares themselves to serve as Lead Agency to comply with SEQR. Acting as Lead Agency, the Town Board accepts the Short Environmental Assessment Form and hereby declares the project as an Unlisted Action; and

**RESOLVED**, the Town Board declares that, the project will result in no significant impacts, and therefore, will not cause significant damage to the environment. The Negative Declaration is therefore issued for this project.

**RESOLVED**, that the SEQR has been carefully reviewed and this RESOLUTION closes the SEQR process.

Motion was made by Mitchell, seconded by MacMillan, to adopt Resolution 2019-070 Resolution Authorizing Supervisor to Pay Bills and Make Necessary Bookkeeping Entries for the Month of December and waive the reading of the Resolution. Discussion was held. Motion Adopted: Ayes 4 (Conradt, Mitchell, MacMillan, and Wille) Nays 0

**RESOLUTION 2019-070**

**RESOLUTION AUTHORIZING SUPERVISOR TO PAY BILLS  
AND MAKE NECESSARY BOOKKEEPING ENTRIES  
FOR THE MONTH OF DECEMBER**

**WHEREAS**, the Town Board of the Town of East Bloomfield made a motion and unanimously approved having only one meeting in the month of December on December 16, 2019; and

**WHEREAS**, certain bills may need to be paid prior to the end of the month of December to insure they are paid in a timely manner; and

**WHEREAS**, certain bookkeeping transactions may be required to prepare for the month end and closing of the journals; and

**WHEREAS**, a Town Board meeting to formally approve these transactions will not occur until January 13, 2020; and therefore, be it

**RESOLVED**, that this Board authorizes the Town Supervisor to pay such bills and make such bookkeeping transactions as necessary prior to the end of the month of December; and also, be it

**RESOLVED**, that the Supervisor will communicate those changes to the Town Board members when they are transacted, in anticipation of formal approval at the Town Board meeting on January 13, 2020.

Motion was made by Mitchell, seconded by Conradt, to adopt Resolution 2019-071 To Authorize Canandaigua National Bank as an Agent for the Town of East Bloomfield to Accept 2020 Town and County Property Tax Payments and waive the reading of the Resolution. Discussion was held. Motion Adopted: Ayes 4 (Conradt, Mitchell, MacMillan, and Wille) Nays 0

**RESOLUTION 2019-071**

**TO AUTHORIZE CANANDAIGUA NATIONAL BANK AS AN AGENT FOR THE TOWN OF EAST BLOOMFIELD TO ACCEPT 2020 TOWN AND COUNTY PROPERTY TAX PAYMENTS**

**WHEREAS**, the Town Board of the Town of East Bloomfield wishes to give its residents the option of making their 2020 property tax payments at the Canandaigua National Bank; and

**WHEREAS**, Canandaigua National Bank is willing to provide this service; now, therefore, be it

**RESOLVED**, that the Town Board of the Town of East Bloomfield approves Canandaigua National Bank to act as its Agent and collect Town and County tax payments for the year 2020; and be it also

**RESOLVED**, that the Canandaigua National Bank will receive tax payments from January 2<sup>nd</sup> through January 31<sup>st</sup>; and, be it also

**RESOLVED**, that the Canandaigua National Bank will accept full payments only (no installment payments); and be it also

**RESOLVED**, that the Canandaigua National Bank will deposit these payments to the Town of East Bloomfield Tax Account no later than the business day following receipt; and be it also

**RESOLVED**, that the Canandaigua National Bank will provide the Town of East Bloomfield Tax Collector with an itemized listing of taxes received; and be it also

**RESOLVED**, that the Canandaigua National Bank will provide this service at no charge to the Town of East Bloomfield; and be it also

**RESOLVED**, that the Town of East Bloomfield Tax Collector will be responsible for any check that is returned for any reason; and be it also

**RESOLVED**, that the Clerk of this Board send a certified copy of this resolution to Canandaigua National Bank and retain a copy in the official Town records.

Motion was made by Mitchell, seconded by Conradt, to adopt Resolution 2019-072 Re-Appointment of Nick Glamack to East Bloomfield Board of Assessment Review and waive the reading of the Resolution. Discussion was held. Motion Adopted: Ayes 4 (Conradt, Mitchell, MacMillan, and Wille) Nays 0

**RESOLUTION 2019-072**

**RE-APPOINTMENT OF NICK GLAMACK TO  
EAST BLOOMFIELD BOARD OF ASSESSMENT REVIEW**

**WHEREAS**, the Board of Assessment Review members are appointed for a five (5) year term; and

**WHEREAS**, the term for Nick Glamack was completed as of September 30, 2019; and

**WHEREAS**, Nick Glamack is interested in serving another five (5) year term; therefore, be it

**RESOLVED**, that this Town Board hereby re-appoint Nick Glamack to the Board of Assessment Review for a five (5) year term starting October 1, 2019 through September 30, 2024; and be it also

**RESOLVED**, that a certified copy of this resolution be forwarded to Nick Glamack, who resides at 7523 Townline Road, Victor, NY 14564.

Motion was made by Mitchell, seconded by MacMillan, to adopt Resolution 2019-073 Re-Appointment of Sonya Torpey to the East Bloomfield Zoning Board of Appeals and waive the reading of the Resolution. Discussion was held. Motion Adopted: Ayes 4 (Conradt, Mitchell, MacMillan, and Wille) Nays 0

**RESOLUTION 2019-073**

**RE-APPOINTMENT OF SONJA TORPEY TO THE  
EAST BLOOMFIELD ZONING BOARD OF APPEALS**

**WHEREAS**, the term for Zoning Board of Appeals member Sonja Torpey will end on December 31, 2019; and

**WHEREAS**, Sonja Torpey has expressed her desire to serve another five (5) year term; and

**WHEREAS**, the Town of East Bloomfield Zoning Board of Appeals Chair has recommended the reappointment of Sonja Torpey; now, therefore, be it

**RESOLVED**, that this Town Board hereby appoints Sonja Torpey of Bloomfield, New York to the Zoning Board of Appeals for the five (5) year term ending December 31, 2024; and be it also

**RESOLVED**, that the appointment be made effective with the expiration date of her existing term; and be it also

**RESOLVED**, that a certified copy of this resolution be forwarded to Sonja Torpey, who resides at 7007 Boughton Road, Victor, NY 14564.

Motion was made by Mitchell, seconded by MacMillan, to adopt Resolution 2019-074 Re-Appointment of Jeff Martin to the Boughton Park Commission and waive the reading of the Resolution. Discussion was held. Motion Adopted: Ayes 4 (Conradt, Mitchell, MacMillan, and Wille) Nays 0

**RESOLUTION 2019-074**

**RE-APPOINTMENT OF JEFF MARTIN TO THE  
BOUGHTON PARK COMMISSION**

**WHEREAS**, the term for Boughton Park Commission member Jeff Martin will end in 2020; and

**WHEREAS**, Jeff Martin has expressed his desire to continue to serve on the Boughton Park Commission; and

**WHEREAS**, the Town of East Bloomfield Town Board wishes to set the term of this appointment as a four (4) year term to begin January 1, 2020 and end on December 31, 2023; now, therefore, be it

**RESOLVED**, that this Town Board hereby appoints Jeff Martin to the Boughton Park Commission for a four (4) year term beginning January 1, 2020 and ending December 31, 2023; and be it also

**RESOLVED**, that a certified copy of this resolution be forwarded to Jeff Martin, P.O. Box 160, Bloomfield, NY 14469.

Motion was made by Mitchell, seconded by MacMillan, to adopt Resolution 2019-075 To Accept the Highway Superintendent's 2020 Agreement for the Expenditure of Highway Monies Under the NYS Highway Law Section 284 and waive the reading of the Resolution. Discussion was held. Motion Adopted: Ayes 4 (Conradt, Mitchell, MacMillan, and Wille) Nays 0

**RESOLUTION 2019-075**

**TO ACCEPT THE HIGHWAY SUPERINTENDENT'S 2020 AGREEMENT  
FOR THE EXPENDITURE OF HIGHWAY MONIES UNDER THE  
NYS HIGHWAY LAW SECTION 284**

**WHEREAS**, NYS Highway Law mandates that the Town Highway Superintendent enter into an agreement at the beginning of each year with the Town Board detailing the road repairs and renovations the Superintendent intends to accomplish during that year; and

**WHEREAS**, this Town Board has received the 2020 "284 Agreement" from the Town Highway Superintendent and agrees with the repairs and renovations indicated within the 284 Agreement; and

**WHEREAS**, the Town Board recognizes that the cost of the work defined in the 284 Agreement are within the 2020 Highway Budget, as passed on October 28, 2019; now, therefore, be it

**RESOLVED**, that this Town Board hereby accepts and agrees to the 284 Agreement as presented by the Town of East Bloomfield Highway Superintendent; and be it also

**RESOLVED**, that a copy of this Resolution be sent to the Town of East Bloomfield Highway Superintendent.

Motion was made by Mitchell, seconded by MacMillan, to adopt Resolution 2019-076 To Adopt Intermunicipal Agreement with County of Ontario for Town Court Security and waive the reading of the Resolution. Discussion was held. Motion Adopted: Ayes 4 (Conradt, Mitchell, MacMillan, and Wille) Nays 0

**RESOLUTION 2019-076**

**TO ADOPT INTERMUNICIPAL  
AGREEMENT WITH COUNTY OF ONTARIO  
FOR TOWN COURT SECURITY**

**WHEREAS**, the Town of East Bloomfield contracts with the County of Ontario for Town Court Security; and

**WHEREAS**, the current Agreement expires on December 31, 2019; and

**WHEREAS**, the County of Ontario has provided the Town with a renewal Agreement covering the period from January 1, 2020 through December 31, 2020; and

**WHEREAS**, the cost associated with the court security for 2020 is not to exceed \$38.46 per hour or a total cost of approximately \$3,692; and

**WHEREAS**, the Town Board of the Town of East Bloomfield has reviewed said renewal Agreement; now, therefore, be it

**RESOLVED**, that this East Bloomfield Town Board approves the renewal Agreement for the period January 1, 2020 through December 31, 2020; and also be it

**RESOLVED**, that this Town Board hereby authorizes the Town Supervisor to execute the renewal Agreement for Town Court security with Ontario County; and, be it also

**RESOLVED**, that a copy of this resolution and the signed Inter-municipal Agreements be sent to the Finance Department, County of Ontario, 3019 County Complex Drive, Canandaigua, NY 14424.

Motion was made by MacMillan, seconded by Conradt, to approve the November Financial Reports as submitted. Discussion was held. Motion Approved: Ayes 4 (Conradt, Mitchell, MacMillan, and Wille) Nays 0

**COMMITTEE REPORTS:**

**Audit:** Nothing to report.

**Buildings and Grounds:** Nothing to report.

**HIGHWAY:** Wille gave an update to the board regarding the SAM Grant. Discussion was held.

**IT/TECHNOLOGY:** Gochenaur reported that the computer and phone lines were down most of the day today. Empire Access was working to locate the issue. Discussion was held.

**INSURANCE:** Nothing to report.

**PARKS and RECREATION:** Nothing to report.

**WATER/SEWER VILLAGE OF BLOOMFIELD:** Nothing to report.

**PERSONNEL:** Conradt asked for an Executive Session tonight.

**COMMUNICATIONS:** Gochenaur reported that John Bennett has asked that something be done with the plaques on the time capsules located in the front lawn of the Town Hall. Bennett noted that you cannot read what is written on them. Discussion was held. Gochenaur will continue to work on gathering information regarding the time capsules with the help of Diana Wade and Judi Stewart. Mitchell reported that Frank Fessner is recovering well from his medical procedure. Fessner will be back in January and wishes everyone a Very Merry Christmas.

**ROUND TABLE – OTHER BUSINESS:** Kimball is working with Empire Access regarding the replacement of the Court Chamber floor. Discussion was held. Judi Stewart thanked everyone for this past year of including her in the Town Board meetings and discussion. The Town Board in turn thanked Stewart for her dedication, hard work, and wonderful reports. They are excited to see what she will report on in 2020.

**BUDGET TRANSFERS/AMENDMENTS:** Motion was made by MacMillan, seconded by Conradt, to approve the Budget Transfers and Amendments as submitted. Discussion was held. Motion Approved: Ayes 4 (Conradt, Mitchell, MacMillan, and Wille) Nays 0

**PAYMENT OF BILLS:** Motion was made by Conradt, seconded by MacMillan, to approve paying of the bills as submitted. Discussion was held. Motion Approved: Ayes 4 (Conradt, Mitchell, MacMillan, and Wille) Nays 0

General Fund A	- Abs. #923- Vouchers -	421,423,425,427-429,431-434,436-440,442-444,449,451-454,7270,7271,7275,7283,7286,7287,7291	\$	10,131.98
General Fund B	- Abs. #923 - Vouchers -	421,424-426,430,435,443,445,447,448,453	\$	1,193.83
Highway DA	- Abs. #923 - Vouchers -	7273,7275,7280,7284,7286,7290	\$	61,599.23
Highway DB	- Abs. #923 - Vouchers -	446,450,7271,7272,7274,7276-7279,7281-7285,7288,7289,7292-7295	\$	41,510.34
Sewer Dist. #1	- Abs. #923 - Vouchers -	448,452	\$	4,447.05
Water Dist. #1	- Abs. #923 - Vouchers -	420,422,441,448	\$	31,052.48
Water Dist. #2	- Abs. #923 - Vouchers -	420,422,448,452,455	\$	88,915.14
Water Dist. #2 Ext.#2	- Abs. #923 - Vouchers -	422,448,452	\$	3,283.13
Water Dist. #2 Ext.#6	- Abs. #923 - Vouchers -	420,422,448,452,455	\$	21,254.44

**EXECUTIVE SESSION:** Motion was made by Conradt, seconded by Wille, to move into an Executive Session at 7:19 PM to discuss the employment history of a particular person or corporation or matters leading to the appointment, employment, promotion, salary, demotion, discipline, suspension, dismissal of a particular person or corporation. Motion Approved: Ayes: 4 (Conradt, Mitchell, MacMillan, and Wille) Nays: 0

**RETURN TO REGULAR SESSION:** Motion was made by Conradt, seconded by MacMillan, to end Executive Session and return to regular session at 7:40 PM. Motion Approved: Ayes 4 (Conradt, Mitchell, MacMillan, and Wille) Nays 0

**ADJOURNMENT:** Motion was made by MacMillan, seconded by Conradt, to adjourn the meeting at 7:40 PM. Motion Approved: Ayes 4 (Conradt, Mitchell, MacMillan, and Wille) Nays 0

Respectfully Submitted,

Margaret M. Gochenaur  
Town Clerk