

The regular scheduled meeting for the Town of East Bloomfield was held at the East Bloomfield Town Hall along with a call-in option due to the COVID-19 Pandemic on Monday evening, September 14, 2020 at 7:00 PM with Supervisor Frederick Wille presiding.

Wille opened the regular Town Board meeting at 7:00 PM.

Present:	Supervisor	Frederick A. Wille
	Council Member	Michelle T. MacMillan
	Council Member	Frank W. Fessner
	Council Member	Kathleen M. Conradt
	Council Member	William J. Mitchell Jr.

Attending the meeting were Margaret Gochenaur (Town Clerk), Scott Kimball (Highway Superintendent), Judi Stewart (Historian), Jim Kier (Code Enforcement Officer), Ron Roach (AWA Liaison), Marty Neenan, Jim Bellis Sr., Jim Bellis Jr., Vicki Bellis-Brouk, Doug Turnbull, James Voorhees, and Steve Lester.

Pledge of Allegiance led by Council Member MacMillan.

Wille welcomed everyone to the meeting and thanked them for coming.

Marty Neenan asked to speak regarding Chapter 135 Zoning, Article XIII Sign Regulations, 135-103 General procedures for erecting and maintaining signs. Marty Neenan read from a hand out which he provided to the Town Board, Town Clerk, and anyone else who requested one. Discussion was held. Wille noted that he has reached out to the Town Attorney regarding the issues. Discussion was held.

APPROVAL OF MINUTES: Motion was made by Mitchell, seconded by Fessner, to approve the August 24, 2020 minutes. No Discussion was held. Motion Approved: Ayes 5 (Fessner, Conradt, Mitchell, MacMillan, and Wille) Nays 0

TOWN CLERK'S REPORT: Motion was made by Fessner, seconded by Mitchell, to approve the Town Clerk's report. No Discussion was held. Motion Approved: Ayes 5 (Fessner, Conradt, Mitchell, MacMillan, and Wille) Nays 0.

CODE ENFORCEMENT OFFICER'S REPORT: Motion was made by Fessner, seconded by MacMillan, to approve the Code Enforcement Officer's report. No Discussion was held. Motion Approved: Ayes 5 (Fessner, Conradt, Mitchell, MacMillan, and Wille) Nays 0.

TOWN HISTORIAN REPORT: Stewart reported that she is still working on the Lena Steele letter book. She hopes to have the book finished and back from the printer by Veterans Day. Discussion was held.

SUPERVISOR'S REPORT: Motion was made by MacMillan, seconded by Conradt, to approve the August Financial Reports as submitted. Discussion was held. Motion Approved: Ayes 5 (Fessner, Mitchell, Conradt, MacMillan, and Wille) Nays 0

Motion was made by Mitchell, seconded by Conradt, to adopt Resolution 2020-032 To Adopt the Retention and Disposition Schedule for New York Local Government Records (LGS-1) and waive the reading of the Resolution. Discussion was held. Motion Adopted: Ayes 5 (Fessner, Conradt, Mitchell, MacMillan, and Wille) Nays 0

RESOLUTION 2020-032

TO ADOPT THE RETENTION AND DISPOSITION SCHEDULE FOR NEW YORK LOCAL GOVERNMENT RECORDS (LGS-1)

RESOLVED, By the Town Board of the Town of East Bloomfield, that Retention and Disposition Schedule for New York Local Government Records (LGS-1), issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

FURTHER RESOLVED, that in accordance with Article 57-A:

- (a) only those records will be disposed of that are described in Retention and Disposition Schedule for New York Local Government Records (LGS-1), after they have met the minimum retention periods described therein;
- (b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

Wille reported on the Boughton Park Budget for 2021. Wille reported on what the towns of Victor, and West Bloomfield are doing regarding the 2021 Budget. Discussion was held. Conradt and MacMillan are both comfortable so far with what has been presented. Discussion was held. Conradt reminded everyone that there will be a Comprehensive Plan Informational Session Wednesday September 16th at 7:30pm at Veterans Park. All are invited to attend. Discussion was held. Wille scheduled the 2021 Budget Workshops to be held on Wednesday September 30th , and Thursday October 8th at the Town Hall, 99 Main Street, East Bloomfield, both beginning at 6:00 PM.

COMMITTEE REPORTS:

Audit: MacMillan reported that all the audits have been completed. MacMillan reported that the follow-up letters with the results of said audits will be available for the September 28th Town Board meeting. Discussion was held.

Buildings and Grounds: Kimball reported that the gutter drains are being installed at Veterans Park. Discussion was held. Kimball reported that the posts holding up the sign at the Town Hall were rotten and are being replaced. Kimball reported that the Town Hall sign will be lit going forward. Discussion was held.

HIGHWAY: Kimball reported that beginning soon the Highway Department will be crushing stone in the pit. Discussion was held. Kimball asked who should be seeking permission(s) from landowners regarding the sewer easement project at the Highway Department. Mitchell replied "not you". Mitchell reported that the town will reach out to MRB regarding the issue. Discussion was held.

IT/TECHNOLOGY: Nothing to report.

INSURANCE: Mitchell reported that he and Conklin had a meeting regarding employee Health Insurance. Discussion was held.

PARKS and RECREATION: Nothing to report.

WATER/SEWER VILLAGE OF BLOOMFIELD: Nothing to report.

PERSONNEL: Nothing to report.

COMMUNICATIONS: Gochenaur reported she has been in contact with Brittany O’Connell UR Medicine/ Thompson Health regarding hosting a flu clinic at Veterans Park on October 26th from 3-6:30pm. Discussion was held.

ROUND TABLE – OTHER BUSINESS: Gochenaur reported she has been asked if/when the Town Hall building might reopen? Mitchell replied that he feels the town should stay the course and handle business and residents by appointment only. Discussion was held. Conradt noted that it’s going to get harder to conduct business as the weather conditions change. Discussion was held. Kier reported on a situation regarding riding UTV’s and ATV’s on private property. Discussion was held. Kier also reported that he will not be enforcing the current Chapter 135 Zoning, Article XIII Sign Regulations, 135-103 General procedures for erecting and maintaining signs regarding political signs as it reads now. Discussion was held.

BUDGET TRANSFERS/AMENDMENTS: Motion was made by Fessner, seconded by Conradt, to approve the Budget Transfers and Amendments as submitted. Discussion was held. Motion Approved: Ayes 5 (Fessner, Conradt, Mitchell, MacMillan, and Wille) Nays 0

PAYMENT OF BILLS: Motion was made by Fessner, seconded by Conradt, to approve paying of the bills as submitted. Discussion was held. Motion Approved: Ayes 5 (Fessner, Conradt, Mitchell, MacMillan, and Wille) Nays 0

General Fund A	- Abs. #017- Vouchers - 281,284,286,287,290,291,293,294, 296-304,306,307,7223	\$	12,582.22
General Fund B	- Abs. #017 - Vouchers - 295,303,305	\$	280.95
Highway DA	- Abs. #017 - Vouchers - 7218,7223	\$	2,227.32
Highway DB	- Abs. #017 - Vouchers - 289,292,308,309,7217,7219-7230	\$	66,611.71
Sewer Dist. #1	- Abs. #017 - Vouchers - 285,286	\$	8,867.91
Water Dist. #1	- Abs. #017 - Vouchers - 282,286,288	\$	328.48
Water Dist. #2	- Abs. #017 - Vouchers - 282,283,286	\$	582.98
Water Dist. #2 Ext.#2	- Abs. #017 - Vouchers - 282	\$	45.60
Water Dist. #2 Ext.#6	- Abs. #017 - Vouchers - 282,283,286	\$	95.17

EXECUTIVE SESSION: Motion was made by Wille, seconded by Conradt, to move into an Executive Session at 7:50 PM to discuss the employment history of a particular person or corporation or matters leading to the appointment, employment, promotion, salary, demotion, discipline, suspension, dismissal of a particular person or corporation. Motion Approved: Ayes: 5 (Fessner, Conradt, Mitchell, MacMillan, and Wille) Nays: 0

RETURN TO REGULAR SESSION: Motion was made by Wille, seconded by MacMillan, to end Executive Session and return to regular session at 8:08 PM. Motion Approved: Ayes 5 (Fessner, Conradt, Mitchell, MacMillan, and Wille) Nays 0

ADJOURNMENT: Motion was made by Fessner, seconded by Mitchell, to adjourn the meeting at 8:15 PM. Motion Approved: Ayes 5 (Fessner, Conradt, Mitchell, MacMillan, and Wille) Nays 0

Respectfully Submitted,

Margaret M. Gochenaur
Town Clerk