

The regular scheduled meeting for the Town of East Bloomfield was held at the East Bloomfield Town Hall along with a call-in option due to the COVID-19 Pandemic on Monday evening, July 13, 2020 at 7:00 PM with Supervisor Frederick Wille presiding.

Wille opened the regular Town Board meeting at 7:00 PM.

Present:	Supervisor	Frederick A. Wille
	Council Member	Michelle T. MacMillan
	Council Member	Frank W. Fessner
	Council Member	Kathleen M. Conradt
	Council Member	William J. Mitchell Jr.

Attending the meeting were Margaret Gochenaur (Town Clerk), Scott Kimball (Highway Superintendent), Judi Stewart (Historian), Jim Kier (Code Enforcement Officer), Call-in's: Steve Lester, and James Voorhees.

Pledge of Allegiance led by Council Member Conradt.

Wille welcomed everyone to the meeting and thanked them for coming.

APPROVAL OF MINUTES: Motion was made by Fessner, seconded by Conradt, to approve the June 22, 2020 minutes. No Discussion was held. Motion Approved: Ayes 4 (Fessner, Conradt, Mitchell, and Wille) Nays 0 Abstain: 1 (MacMillan)

TOWN CLERK'S REPORT: Motion was made by Fessner, seconded by MacMillan, to approve the Town Clerk's report. No Discussion was held. Motion Approved: Ayes 5 (Fessner, Conradt, Mitchell, MacMillan, and Wille) Nays 0.

CODE ENFORCEMENT OFFICER'S REPORT: Motion was made by Fessner, seconded by MacMillan, to approve the Code Enforcement Officer's report. Discussion was held. Motion Approved: Ayes 5 (Fessner, Conradt, Mitchell, MacMillan, and Wille) Nays 0.

TOWN HISTORIAN REPORT: Motion was made by Fessner, seconded by MacMillan, to approve the Town Historian's Report. No Discussion was held. Motion Approved: Ayes 5 (Fessner, Conradt, Mitchell, MacMillan, and Wille) Nays 0.

SUPERVISOR'S REPORT: Motion was made by Fessner, seconded by Conradt, to approve the June Financial Reports as submitted. Discussion was held. Motion Approved: Ayes 5 (Fessner, Conradt, Mitchell, MacMillan, and Wille) Nays 0

Motion was made by Mitchell, seconded by Fessner, to adopt Resolution 2020-024 Establish a Highway Building Maintenance and Improvement Reserve and waive the reading of the Resolution. Discussion was held. Motion Adopted: Ayes 5 (Fessner, Mitchell, Conradt, MacMillan, and Wille) Nays 0

RESOLUTION 2020-024

ESTABLISH A HIGHWAY BUILDING MAINTENANCE AND IMPROVEMENT RESERVE

WHEREAS, the East Bloomfield Town Board is desirous of protecting its assets; and

WHEREAS, the Highway Building, as an asset, must be maintained and, from time to time, improved; and

WHEREAS, in order to accomplish this, a reserve account is necessary to accumulate funds without major effects on the tax levy; now, therefore, be it

RESOLVED, that this Board, pursuant to Section 6-c of the General Municipal Law, hereby establishes a Highway Building Maintenance and Improvement Reserve to be carried in the Town-wide General Fund (Fund A); and be it also

RESOLVED, that this Highway Building Maintenance and Improvement Reserve be a "Type" reserve, as defined by the State of New York, requiring a permissive referendum prior to withdrawal of any funds to pay for maintenance or improvements to the Highway building; and be it also

RESOLVED, that the Town's Bookkeeper be directed to set up said reserve on the Books of the Town prior to the closing of those Books at the end of the year 2020; and be it also

RESOLVED, that the Town Bookkeeper be directed to deposit the \$5,000 budgeted contribution to the Highway Building Maintenance and Improvement Reserve at the end of the year 2020.

Motion was made by Mitchell, seconded by Conradt, to adopt Resolution 2020-025 Establish a Water District Repair and/or Replacement Reserve Fund for East Bloomfield Water District 2 Ext 6 and waive the reading of the Resolution. Discussion was held. Motion Adopted: Ayes 4 (Mitchell, Conradt, MacMillan, and Wille) Nays 0 Abstain 1 (Fessner)

RESOLUTION 2020-025

ESTABLISH A WATER DISTRICT REPAIR AND/OR REPLACEMENT RESERVE FUND FOR EAST BLOOMFIELD WATER DISTRICT 2 EXT 6

WHEREAS, the Town Board of the Town of East Bloomfield (the "Town Board"), acting in its capacity as the governing board of the East Bloomfield Water District #2 Extension 6, (the "District") is desirous of formally establishing a program to establish a water district repair and/or replacement reserve for the benefit of the District residents in a fiscally prudent manner; and

WHEREAS, in order to ensure the foregoing objective, the Town Board is seeking to implement any number of techniques including, but not limited to, the establishment of a dedicated fund for the purpose of repairs, improvements and/or replacement of the water district;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

There is hereby established a repair and/or replacement reserve fund to be known as the "Town of East Bloomfield Water District 2 Extension 6 Repair and/or Replacement Reserve Fund" (hereinafter "Reserve Fund"). The purpose of this Reserve Fund is to accumulate moneys to fund the cost of repairs, improvements and/or replacement of the water district. The type of repairs and improvements to be funded from the Reserve Fund would include, but not be limited to, the renovation, the repair and/or the replacement of the infrastructure and/or equipment which are a part of the water district as well as any other incidental repairs, improvements and/or replacement in connection therewith. It is the intent of the Town Board to accumulate part of the cost for repairs, improvements and/or replacement of the infrastructure and/or equipment.

The Town's Bookkeeper is hereby directed to set up said reserve fund on the Books of the Town prior to the closing of those Books at the end of the year 2020. Thereafter, future deposits to the Reserve Fund, if any, shall be determined by Town Board. The chief fiscal officer may invest the moneys in the Reserve Fund in the manner provided by Section 11 of the General Municipal Law, and consistent with the investment policy of the Town. Any interest earned or capital gains realized on the moneys so deposited or invested shall accrue to and become part of the Reserve Fund. The chief fiscal officer shall account for the Reserve Fund in a manner which maintains the separate identity of the Reserve Fund and shows the date and amount of each sum paid into the fund, interest earned by the fund, capital gains or losses resulting from the sale of investments of the fund, the amount and date of each withdrawal from the fund and the total assets of the fund, showing cash balance and a schedule of investments, and shall, at the end of each fiscal year, render to the Board a detailed report of the operation and condition of the Reserve Fund.

Except as otherwise provided, expenditures from this Reserve Fund shall be made only for the purpose for which the Reserve Fund is established. No expenditure shall be made from this Reserve Fund without the approval of this governing board and such additional actions or proceedings as may be required by law.

Motion was made by Mitchell, seconded by Fessner, to adopt Resolution 2020-026 Establish a Boughton Park Maintenance and Improvement Reserve and waive the reading of the Resolution. Discussion was held. Motion Adopted: Ayes 5 (Fessner, Mitchell, Conradt, MacMillan, and Wille) Nays 0

RESOLUTION 2020-026

ESTABLISH A BOUGHTON PARK MAINTENANCE AND IMPROVEMENT RESERVE

WHEREAS, the East Bloomfield Town Board is desirous of protecting its assets; and

WHEREAS, Boughton Park, as an asset that is owned by the Town of East Bloomfield, Town of West Bloomfield and the Town of Victor, must be maintained and, from time to time, improved; and

WHEREAS, in order to accomplish this, a reserve account is necessary to accumulate funds to cover the Town's proportionate share without major effects on the tax levy; now, therefore, be it

RESOLVED, that this Board, pursuant to Section 6-c of the General Municipal Law, hereby establishes a Boughton Park Maintenance and Improvement Reserve to be carried in the Town-wide General Fund (Fund A); and be it also

RESOLVED, that the Town's Bookkeeper be directed to set up said reserve on the Books of the Town prior to the closing of those Books at the end of the year 2020; and be it also

RESOLVED, that no expenditure shall be made from said reserve except upon authorization of this Town Board; and be it also

RESOLVED, that the Town Bookkeeper be directed to deposit the \$32,000 budgeted contribution to the Boughton Park Maintenance and Improvement Reserve at the end of the year 2020.

Motion was made by Mitchell, seconded by MacMillan, to adopt Resolution 2020-027 Resolution in Appreciation of Donald Hall's Years of Service in the East Bloomfield Town Highway Department and ask that the Town Clerk read the Resolution. Discussion was held. Motion Adopted: Ayes 5 (Fessner, Mitchell, Conradt, MacMillan, and Wille) Nays 0

RESOLUTION 2020-027

RESOLUTION IN APPRECIATION OF DONALD HALL'S YEARS OF SERVICE IN THE EAST BLOOMFIELD TOWN HIGHWAY DEPARTMENT

WHEREAS, Donald Hall became a member of the East Bloomfield Highway Department on November 11, 1995; and

WHEREAS, Donald Hall retired from the Highway Department on May 21, 2020, after 25 years of service; and

WHEREAS, Don's dedication, contribution and commitment to the Town of East Bloomfield Highway Department has been invaluable; now, therefore, be it

RESOLVED, that this Town Board recognizes the service provided to the community of East Bloomfield by Donald Hall; and be it also,

RESOLVED, that this Town Board, in deep appreciation of those years of service, thanks Don for the contribution he made to the Town of East Bloomfield; and be it also,

RESOLVED, that this resolution be spread upon the minutes of this Town Board Meeting for posterity.

COMMITTEE REPORTS:

Audit: Conradt reported on the teleconference regarding the Decommissioning Bond. Conradt was very impressed with the meeting. Discussion was held.

Buildings and Grounds: Kimball reported that he and others worked on preparing the Little League fields at Veterans Park over the weekend. Discussion was held. Kimball thanked Holly Spellman for donating and installing the sneeze guards in the Court Room. Discussion was held. Gochenaur also thanked Holly Spellman for the donation and installation of a new window on the Town Clerk's Office door. Discussion was held.

HIGHWAY: Kimball reported that the Highway Department is very busy. Discussion was held. Kimball reported that a portion of Brace Road near Cherry Street (approximately 200') was not done to his satisfaction and will be redone soon. Discussion was held.

IT/TECHNOLOGY: Nothing to report.

INSURANCE: Nothing to report.

PARKS and RECREATION: Kimball reported that per Dave Damaske's request the Highway Department went over to Boughton Park to assist with some mowing. Discussion was held.

WATER/SEWER VILLAGE OF BLOOMFIELD: Nothing to report.

PERSONNEL: Conradt thanked Kimball for his Building and Grounds work so far. Discussion was held. Wille asked Kimball to reconsider his written resignation from the Building and Grounds Manager position. Kimball said the communication is the problem not the work load. Discussion was held. Kimball will stay on as he wants to continue to enhance the town.

COMMUNICATIONS: Gochenaur reported that the East Bloomfield Historical Society has decided to postpone the Car Parade that was scheduled for August 1, 2020 at Veterans Park until August 7, 2021. Discussion was held.

ROUND TABLE – OTHER BUSINESS: Kimball reported that the summer staff is working hard at the Highway Department. Discussion was held. Kimball reported on a raised garden behind the BCS tennis courts. Discussion was held. Wille reported the he, along with Mayor Falsone, and Jim Kier have been in meetings regarding the Elm's Project. Wille reported that no work is currently being done on the project. Discussion was held. Wille reported that 2 representatives for East Bloomfield are needed to attend meetings regarding the Boughton Park Damns and Engineering Reports. Fessner, along with Judi Stewart offered to fill those seats. Kathy Conradt offered to be the alternate. Discussion was held.

BUDGET TRANSFERS/AMENDMENTS: Motion was made by Fessner, seconded by MacMillan, to approve the Budget Transfers and Amendments as submitted. Discussion was held. Motion Approved: Ayes 5 (Fessner, Conradt, Mitchell, MacMillan, and Wille) Nays 0

PAYMENT OF BILLS: Motion was made by Fessner, seconded by MacMillan, to approve paying of the bills as submitted. Discussion was held. Motion Approved: Ayes 5 (Fessner, Conradt, Mitchell, MacMillan, and Wille) Nays 0

General Fund A	- Abs. #013- Vouchers - 213,214,216-219,221-224,226-229	\$	10,633.80
General Fund B	- Abs. #013 - Vouchers - 216,220	\$	107.26
Highway DA	- Abs. #013 - Vouchers - 216	\$	20.60
Highway DB	- Abs. #013 - Vouchers - 7162-7173	\$	120,955.66
Sewer Dist. #1	- Abs. #013 - Vouchers - 228,230	\$	15,051.12
Water Dist. #1	- Abs. #013 - Vouchers - 215,227,230	\$	170.10
Water Dist. #2	- Abs. #013 - Vouchers - 225,227,230	\$	7,786.26
Water Dist. #2 Ext.#2	- Abs. #013 - Vouchers - 227,230	\$	16.15
Water Dist. #2 Ext.#6	- Abs. #013 - Vouchers - 225,227,230	\$	873.54

ADJOURNMENT: Motion was made by Wille, seconded by MacMillan, to adjourn the meeting at 7:44 PM. Motion Approved: Ayes 5 (Fessner, Conradt, Mitchell, MacMillan, and Wille) Nays 0

Respectfully Submitted,

Margaret M. Gochenaur
Town Clerk