

The regular scheduled meeting for the Town of East Bloomfield was held by Webex.com Video & Audio due to the COVID-19 Pandemic on Monday evening, June 22, 2020 at 7:00 PM with Supervisor Frederick Wille presiding.

Wille opened the regular Town Board meeting at 7:00 PM.

Present:	Supervisor	Frederick A. Wille
	Council Member	Frank W. Fessner
	Council Member	Kathleen M. Conradt
	Council Member	William J. Mitchell Jr.

Absent:	Council Member	Michelle T. MacMillan
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Attending the meeting were Margaret Gochenaur (Town Clerk), Scott Kimball (Highway Superintendent), Jim Kier (Code Enforcement Officer), Don Collins (Assessor), Steve Lester, and Jim Voorhees.

Pledge of Allegiance led by Council Member Fessner.

Wille welcomed everyone to the meeting and thanked them for coming.

APPROVAL OF MINUTES: Motion was made by Fessner, seconded by Conradt, to approve the June 8, 2020 minutes. No Discussion was held. Motion Approved: Ayes 4 (Fessner, Conradt, Mitchell, and Wille) Nays 0

ASSESSOR’S REPORT: Collins gave a verbal report regarding the Memorandum of Understanding Outlining the Responsibilities of the Town of East Bloomfield and NYS Office of Real Property Tax Services in the Reassessment Process for 2021. Discussion was held.

HIGHWAY SUPERINTENDENT’S REPORT: Motion was made by Fessner, seconded by Conradt, to approve the Highway Superintendent’s report. No Discussion was held. Motion Approved: Ayes 4 (Fessner, Conradt, Mitchell, and Wille) Nays 0.

SUPERVISOR’S REPORT:

Motion was made by Fessner, seconded by Mitchell, to adopt Resolution 2020-022 A Resolution Establishing a Drug and Alcohol Testing Policy and waive the reading of the Resolution. Discussion was held. Motion Adopted: Ayes 4 (Fessner, Mitchell, Conradt, and Wille) Nays 0

RESOLUTION 2020-022

**A RESOLUTION ESTABLISHING
A DRUG AND ALCOHOL TESTING POLICY**

WHEREAS, the Town Board of the Town of East Bloomfield desires to establish a Drug and Alcohol Testing Policy for all Town Employees; and

WHEREAS, the objective of this policy is to set in place mandated federal rules and regulations established by the Federal Motor Carrier Safety Administration (FMCSA) enforcing the Omnibus Transportation Employee Testing Act; and

WHEREAS, Ontario County prepared and made available to the Cities, Towns and Villages in Ontario County, a policy outlining the mandated federal rules and regulations established by the Federal Motor Carrier Safety Administration; and

WHEREAS, such policy has been revised for the Town of East Bloomfield, with a copy attached hereto; and

WHEREAS, the Town Board has reviewed such Drug and Alcohol Testing Policy; now, therefore, be it

RESOLVED, that this Board hereby adopts the attached Drug and Alcohol Testing Policy.

Motion was made by Fessner, seconded by Conradt, to adopt Resolution 2020-023 To Approve the Memorandum of Understanding Outlining the Responsibilities of the Town of East Bloomfield and NYS Office of Real Property Tax Services in the Reassessment Process for 2021 and waive the reading of the Resolution. Discussion was held. Motion Adopted: Ayes 4 (Fessner, Mitchell, Conradt, and Wille) Nays 0

RESOLUTION 2020-023

**TO APPROVE THE MEMORANDUM OF
UNDERSTANDING OUTLINING THE RESPONSIBILITIES
OF THE TOWN OF EAST BLOOMFIELD AND NYS
OFFICE OF REAL PROPERTY TAX SERVICES IN THE
REASSESSMENT PROCESS FOR 2021**

WHEREAS, the Town of East Bloomfield has elected to proceed in conducting a reassessment of all Town properties in 2021; and

WHEREAS, the reassessment of Town properties is a process that will result in an equitable 2021 assessment role; and

WHEREAS, the NYS Office of Real Property Tax Services has prepared and provided a Memorandum of Understanding to clarify and outline the roles and responsibilities of the Town of East Bloomfield and the NYS Office of Real Property Tax Services in the reassessment process for 2021; and

WHEREAS, the Board of the Town of East Bloomfield has reviewed said Memorandum of Understanding; now, therefore, be it

RESOLVED, that this East Bloomfield Town Board approves the Memorandum of Understanding; and also, be it

RESOLVED, that the Town Supervisor and Town Assessor are hereby authorized and empowered to execute said Memorandum of Understanding; and also, be it

RESOLVED, that a copy of this Resolution and a copy of the signed Memorandum of Understanding be provided to the Town Assessor and to Christine Bannister, Regional Director, NYS Office of Real Property Tax Services, 3887 West Main Street Road, Batavia, NY 14020.

Wille reported on the reopening plan for the Town Hall. Discussion was held. Motion was made by Conratt, seconded by Fessner, for the Town Board, Planning Board, Zoning Board, and Board of Assessment Review (BAR), to hold in person meetings starting on July 13, 2020 and thereafter. Discussion was held. Motion Approved: Ayes 3 (Fessner, Conratt, and Wille) Nays 1 (Mitchell) Wille asked if the Town Hall should re-open or not? Discussion was held. The Town Board unanimously has decided not to re-open at this time. Motion was made by Fessner, seconded by Conratt, to appoint Stacey Conley as a part time cleaner starting on or about June 19, 2020 at a salary of \$16 per hour. Discussion was held. Motion Approved: Ayes 4 (Fessner, Conratt, Mitchell, and Wille) Nays 0

COMMITTEE REPORTS:

Audit: Conratt reported the audits have been completed with the exception of the Tax Collector still needing to be done. Conratt reported the results of said audits will be coming soon.

Buildings and Grounds: Nothing to report.

HIGHWAY: Nothing to report.

IT/TECHNOLOGY: Nothing to report.

INSURANCE: Nothing to report.

PARKS and RECREATION: Wille will each out to Ron Parrish, Kimball, Fessner, and an Eagle Scout regarding a new flag pole at Veterans Park displaying 2 new flags. Discussion was held.

WATER/SEWER VILLAGE OF BLOOMFIELD: Nothing to report.

PERSONNEL: Nothing to report.

COMMUNICATIONS: None.

ROUND TABLE – OTHER BUSINESS: Conratt asked if Rotary could start holding their meetings at Veterans Park. Discussion was held. Motion was made by Fessner, seconded by Conratt, to re-

open the Veterans Park Building effective June 23, 2020 while following all COVID-19 Restrictions that may be in place at said time. Discussion was held. Motion Approved: Ayes 3 (Fessner, Conradt, and Wille) Nays 1 (Mitchell) Motion was made by Mitchell, seconded by Fessner, to open up the Softball Field at Veterans Park effective July 7, 2020 for groups to use while following all COVID-19 Restrictions that may be in place at said time. Discussion was held. Motion Approved: Ayes 3 (Fessner, Conradt, and Wille) Nays 1 (Mitchell) Motion was made by Mitchell, seconded by Conradt, to allow the Republican Caucus to be held at Veterans Park on July 14, 2020 while following all COVID-19 Restrictions that may be in place at said time. Furthermore, they are required to pay for the cost of the clean-up. Discussion was held. Motion Approved: Ayes 3 (Fessner, Conradt, and Wille) Nays 1 (Mitchell) Motion was made by Mitchell, seconded by Conradt, to allow the EBHS Car Parade to be held at Veterans Park on August 1, 2020 while following all COVID-19 Restrictions that may be in place at said time. Discussion was held. Motion Approved: Ayes 3 (Fessner, Conradt, and Wille) Nays 1 (Mitchell) Motion was made by Conradt, seconded by Mitchell, to allow Rotary to hold 4 Concerts in Elton Park while following all COVID-19 Restrictions that may be in place at said time. Discussion was held. Motion Approved: Ayes 3 (Fessner, Conradt, and Wille) Nays 1 (Mitchell) Motion was made by Conradt, seconded by Fessner, to allow the United Methodist Church to hold a Church Service on June 28, 2020 from 9:30am-12:00 noon in Elton Park while following all COVID-19 Restrictions that may be in place at said time. Discussion was held. Motion Approved: Ayes 3 (Fessner, Conradt, and Wille) Nays 1 (Mitchell)

BUDGET TRANSFERS/AMENDMENTS: Motion was made by Fessner, seconded by Conradt, to approve the Budget Transfers and Amendments as submitted. Discussion was held. Motion Approved: Ayes 4 (Fessner, Conradt, Mitchell, and Wille) Nays 0

PAYMENT OF BILLS: Motion was made by Fessner, seconded by Conradt, to approve paying of the bills as submitted. Discussion was held. Motion Approved: Ayes 4 (Fessner, Conradt, Mitchell, and Wille) Nays 0

General Fund A	- Abs. #012- Vouchers - 192,193,197-200,202,204-210,212, 7145,7150,7151,7153,7154	\$	27,047.11
General Fund B	- Abs. #012 - Vouchers - 192,193,199,200	\$	5,070.39
Highway DA	- Abs. #012 - Vouchers - 192,193,200,7153	\$	1,301.95
Highway DB	- Abs. #012 - Vouchers - 192,193,200,203,211,7146-7149, 7152,7153,7155-7161	\$	37,989.34
Sewer Dist. #1	- Abs. #012 - Vouchers - 193,197,206	\$	428.90
Water Dist. #1	- Abs. #012 - Vouchers - 193-195,197,201,206	\$	2,658.07
Water Dist. #2	- Abs. #012 - Vouchers - 193-197,206	\$	3,303.41
Water Dist. #2 Ext.#2	- Abs. #012 - Vouchers - 193,195,196,206	\$	560.76
Water Dist. #2 Ext.#6	- Abs. #012 - Vouchers - 193-195,197,206	\$	489.56

EXECUTIVE SESSION: Motion was made by Mitchell, seconded by Fessner, to move into an Executive Session at 8:31 PM to discuss the employment history of a particular person or corporation or matters leading to the appointment, employment, promotion, salary, demotion, discipline, suspension, dismissal of a particular person or corporation. Motion Approved: Ayes: 4 (Fessner, Conradt, Mitchell, and Wille) Nays: 0

RETURN TO REGULAR SESSION: Motion was made by Mitchell, seconded by Conradt, to end Executive Session and return to regular session at 9:09 PM. Motion Approved: Ayes 4 (Fessner, Conradt, Mitchell, and Wille) Nays 0

ADJOURNMENT: Motion was made by Mitchell, seconded by Fessner, to adjourn the meeting at 9:10 PM. Motion Approved: Ayes 4 (Fessner, Conradt, Mitchell, and Wille) Nays 0

Respectfully Submitted,

Margaret M. Gochenaur
Town Clerk