

The regular scheduled meeting for the Town of East Bloomfield was held by Webex.com Video & Audio due to the COVID-19 Pandemic on Monday evening, May 11, 2020 at 7:00 PM with Supervisor Frederick Wille presiding.

Wille opened the regular Town Board meeting at 7:00 PM.

Present:	Supervisor	Frederick A. Wille
	Council Member	Michelle T. MacMillan
	Council Member	Frank W. Fessner
	Council Member	Kathleen M. Conradt
	Council Member	William J. Mitchell Jr.

Attending the meeting were Margaret Gochenaur (Town Clerk), Scott Kimball (Highway Superintendent), Jim Kier (Code Enforcement Officer), Jeff Daley (Director of the Summer Recreation Program), Stephen Lester, and James Voorhees.

Pledge of Allegiance led by Council Member Fessner.

Wille welcomed everyone to the meeting and thanked them for coming.

**APPROVAL OF MINUTES:** Motion was made by Fessner, seconded by MacMillan, to approve the April 27, 2020 minutes. No Discussion was held. Motion Approved: Ayes 5 (Fessner, Conradt, Mitchell, MacMillan, and Wille) Nays 0

**TOWN CLERK’S REPORT:** Motion was made by Fessner, seconded by MacMillan, to approve the Town Clerk’s report. No Discussion was held. Motion Approved: Ayes 5 (Fessner, Conradt, Mitchell, MacMillan, and Wille) Nays 0.

**CODE ENFORCEMENT OFFICER’S REPORT:** Motion was made by Fessner, seconded by MacMillan, to approve the Code Enforcement Officer’s report. No Discussion was held. Motion Approved: Ayes 5 (Fessner, Conradt, Mitchell, MacMillan, and Wille) Nays 0.

**TOWN HISTORIAN REPORT:** Motion was made by Fessner, seconded by MacMillan, to approve the Town Historian’s Report. No Discussion was held. Motion Approved: Ayes 5 (Fessner, Conradt, Mitchell, MacMillan, and Wille) Nays 0.

**SUPERVISOR’S REPORT:** Motion was made by Fessner, seconded by MacMillan, to approve the April Financial Reports as submitted. Discussion was held. Motion Approved: Ayes 5 (Fessner, Conradt, Mitchell, MacMillan, and Wille) Nays 0

Motion was made by Conradt, seconded by MacMillan, to adopt Resolution 2020-019 Bond Resolution Dated May 11, 2020 of the Town Board of the Town of East Bloomfield, New York, Authorizing General Obligation Serial Bonds to Finance the Acquisition of a 2020 International Model #HX620 SBA 6/4 Plow Truck, Authorizing the Issuance of Bond Anticipation Notes in Contemplation Thereof, the Expenditure of Sums for Such Purpose, and Determining other Matters in Connection Therewith and waive the reading of the Resolution. Discussion was held. Motion Adopted: Ayes 5 (Fessner, Conradt, Mitchell, MacMillan, and Wille) Nays 0

**RESOLUTION 2020-019**

**BOND RESOLUTION DATED MAY 11, 2020 OF THE TOWN BOARD OF THE TOWN OF EAST BLOOMFIELD, NEW YORK, AUTHORIZING GENERAL OBLIGATION SERIAL BONDS TO FINANCE THE ACQUISITION OF A 2020 INTERNATIONAL MODEL # HX620 SBA 6/4 PLOW TRUCK, AUTHORIZING THE ISSUANCE OF BOND ANTICIPATION NOTES IN CONTEMPLATION THEREOF, THE EXPENDITURE OF SUMS FOR SUCH PURPOSE, AND DETERMINING OTHER MATTERS IN CONNECTION THEREWITH.**

BE IT RESOLVED BY THE TOWN BOARD OF THE TOWN OF EAST BLOOMFIELD, NEW YORK (hereinafter referred to as the “Town”), by the favorable vote of not less than two-thirds of all of the members of such Board, as follows:

Section 1. The Town of East Bloomfield shall undertake the acquisition of the vehicle as more specifically described in Section 3 hereof.

Section 2. The Town of East Bloomfield is hereby authorized to expend up to \$236,808.62 for such acquisition, and the Town is authorized to issue its General Obligation Serial Bonds in an

aggregate principal amount up to \$236,000.00 pursuant to the Local Finance Law of the State of New York, in order to finance the purpose described herein.

Section 3. The specific object or purpose to be financed pursuant to this resolution (hereinafter described as "purpose") is the acquisition of a 2020 International Model # HX620 SBA 6/4 Plow Truck (at an estimated maximum cost of \$236,808.62).

Section 4. It is hereby stated that (a) the estimated maximum aggregate cost of said purpose, which may include preliminary costs and costs incidental thereto and costs of the financing therefor, is estimated to be \$236,808.62 and said amount is hereby appropriated therefor, (b) no money has heretofore been authorized to be applied to the payment of the cost of said purpose, and (c) the plan for financing of said purpose is to provide \$236,000.00 by issuance of obligations as herein authorized, with the balance to be paid from current funds made available therefor.

Section 5. It is hereby determined and declared that said purpose is one of the class of objects or purposes described in Subdivisions 28, 29 and 89 of Paragraph (a) of Section 11.00 of the Local Finance Law, and that the period of probable usefulness of said purpose is hereby restricted to five (5) years.

Section 6. The Town of East Bloomfield is hereby authorized to issue its Bond Anticipation Notes and renewals thereof in an aggregate principal amount not to exceed \$236,000.00, pursuant to the Local Finance Law of New York, in order to finance the purpose in anticipation of the issuance of the above described Bonds.

Section 7. It is hereby stated that (a) there are presently no outstanding Bond Anticipation Notes issued in anticipation of the sale of said Bonds, (b) the Bond Anticipation Notes authorized by this resolution shall mature within one (1) year from the date of their issuance or such later date as may be desired in accordance with the Local Finance Law, (c) such Bond Anticipation Notes are not issued in anticipation of Bonds for an assessable improvement, (d) the proposed maturity of the obligations authorized by this resolution will not be in excess of five years to be measured from the date of the Bonds or from the date of the first Bond Anticipation Note issued in anticipation of the sale of the Bonds, whichever date is the earlier, and (e) prior to the issuance of the Bond Anticipation Notes or Bonds herein authorized there will be provided the appropriate amount of current funds required by Section 107.00 of the Local Finance Law, if any.

Section 8. The bonds and notes authorized by this resolution shall contain the recital of validity prescribed in Section 52.00 of the Local Finance Law and such bonds and notes shall be general obligations of the Town and all the taxable real property in the Town is subject to the levy of *ad valorem* taxes to pay the principal thereof, and interest thereon, without limitation as to rate or amount subject to applicable statutory limitations, if any.

Section 9. It is hereby determined and declared that the Town reasonably expects to reimburse the general fund, or such other fund as may be utilized, not to exceed the maximum amount authorized herein, from the proceeds of the obligations authorized hereby for expenditures, if any, from such fund that may be made for the purpose prior to the date of the issuance of such obligations. This is a declaration of official intent under Treasury Regulation §1.150-2.

Section 10. The power to further authorize the sale, issuance and delivery of said bonds and notes and to prescribe the terms, form and contents of said bonds and notes, including, without limitation, the consolidation with other issues, the determination to issue bonds with substantially level or declining annual debt service, all contracts for, and determinations with respect to, credit or liquidity enhancements, if any, and to sell and deliver said bonds and notes, subject to the provisions of this resolution and the provisions of the Local Finance Law, is hereby delegated to the Town Supervisor, the Town's chief fiscal officer. The Town Supervisor and the Town Clerk or Deputy Clerk are hereby authorized to sign by manual or facsimile signature and attest any bonds and notes issued pursuant to this resolution, and are hereby authorized to affix to such bond and notes the corporate seal of the Town of East Bloomfield.

Section 11. The faith and credit of the Town of East Bloomfield, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such bonds and notes as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such year.

Section 12. This resolution shall take effect immediately upon its adoption.

Motion was made by Wille, seconded by Conradt, to adopt Resolution 2020-020  
A Resolution Establishing a Fund Balance Policy and waive the reading of the Resolution.  
Discussion was held. The motion was amended to include the removal of a section entitled

Restoration of Fund Balance Range. Motion Adopted: Ayes 5 (Fessner, Conratt, Mitchell, MacMillan, and Wille) Nays 0

**RESOLUTION 2020-020**

**A RESOLUTION ESTABLISHING  
A FUND BALANCE POLICY**

**WHEREAS**, the Town Board of the Town of East Bloomfield desires to establish a Fund Balance Policy for all Town Funds; and

**WHEREAS**, the objectives of this policy are to preserve the credit worthiness of the Town, to provide working capital to meet cash flow needs during the year and to stabilize the fluctuation from year to year in property taxes paid by the Town's taxpayers; and

**WHEREAS**, the Town's Finance Committee and the Town's Budget Officer have developed such a policy outlining the guidelines to achieve the objectives with a copy of such policy being attached hereto; and

**WHEREAS**, the Town Board has reviewed such Fund Balance Policy; now, therefore, be it

**RESOLVED**, that this Board hereby adopts the attached Fund Balance Policy.

Kimball gave an update on the cleaning process taking place at all town buildings. Discussion was held. Motion was made by Mitchell, seconded by Conratt, to authorize the hiring of Sue Scott as a cleaner at \$15.00 per hour. Discussion was held. Motion Approved: Ayes 5 (Fessner, Conratt, Mitchell, MacMillan, and Wille) Nays 0 Jeff Daley gave an update on possible ways the Summer Recreation Program can move forward (if allowed) regarding sanitization, masks, social distancing, field trips, etc. Discussion was held. Daley spoke about a waiver being added to the application referencing the following: COVID-19, CDC Recommendations, temperature taking, drop off, pick up, etc. Discussion was held. Stephen Lester asked if there is a protocol in place if a camper or employee tested positive for COVID-19? Daley replied that's a moving target at this time. Unfortunately, Daley cannot give a better answer than that. Discussion was held.

**COMMITTEE REPORTS:**

**Audit:** MacMillan reported she will start setting up audit appointments with the departments for the end of May and the beginning of June.

**Buildings and Grounds:** Kimball reported that the Lion's Club will be hosting a free drive thru spaghetti dinner this Wednesday May 13<sup>th</sup> at Veterans Park starting at 4:30pm. Kimball reported 100 dinners will be available and donations are being accepted. Discussion was held.

**HIGHWAY:** Nothing to report.

**IT/TECHNOLOGY:** Nothing to report.

**INSURANCE:** Nothing to report.

**PARKS and RECREATION:** Nothing to report.

**WATER/SEWER VILLAGE OF BLOOMFIELD:** Mitchell reported that a few things need to be reconciled regarding the Pond Road Water Project before moving forward. Discussion was held.

**PERSONNEL:** Nothing.

**COMMUNICATIONS:** Wille reported that West Bloomfield is making the payment for their share of the Engineering costs for Boughton Park Discussion was held.

**ROUND TABLE – OTHER BUSINESS:** Conratt reported that Bloomfield Rotary Club will be hosting the Rotary District Conference on May 6, 2023. They would like to set up tents and hold most of it outside at Veterans Park. Conratt noted they are expecting approximately 600 people. Discussion was held. Kimball reported that the sidewalks at the town hall are scheduled to be poured on Wednesday May 13<sup>th</sup> weather permitting. Kimball reported that Tom Smith has been contracted to paint the remaining offices at the Town Hall. As of today, no date has been set to have the work completed. Kimball reported that an ad has been placed in the paper for a full time MEO position. Discussion was held. Kimball reported that sneeze guards have been placed on the Town Clerk's and Code Enforcement Secretary's door. Kimball said we are moving in the direction of safety. Discussion

was held. Kier thanked Kimball for going above and beyond with cleaning at the town hall. Kier told Kimball his hard work to keep the building clean is very much appreciated. Discussion was held.

**PAYMENT OF BILLS:** Motion was made by Fessner, seconded by Conradt, to approve paying of the bills as submitted. Discussion was held. Motion Approved: Ayes 5 (Fessner, Conradt, Mitchell, MacMillan, and Wille) Nays 0

General Fund A	- Abs. #009- Vouchers - 146,147,149-156,7102,7103, 7110,7112,7113	\$	2,780.47
General Fund B	- Abs. #009 - Vouchers - 148	\$	200.00
Highway DA	- Abs. #009 - Vouchers - 7114	\$	28,482.11
Highway DB	- Abs. #009 - Vouchers - 7104-7109,7111,7112,7115-7117	\$	5,946.89
Water Dist. #1	- Abs. #009 - Vouchers - 145	\$	9.08
Water Dist. #2	- Abs. #009 - Vouchers - 145	\$	21.82
Water Dist. #2 Ext.#2	- Abs. #009 - Vouchers - 145	\$	1.82
Water Dist. #2 Ext.#6	- Abs. #009 - Vouchers - 145	\$	3.64

**ADJOURNMENT:** Motion was made by Wille, seconded by Conradt, to adjourn the meeting at 8:06 PM. Motion Approved: Ayes 5 (Fessner, Conradt, Mitchell, MacMillan, and Wille) Nays 0

Respectfully Submitted,

Margaret M. Gochenaur  
Town Clerk