

The regular scheduled meeting for the Town of East Bloomfield was held at the East Bloomfield Town Hall on Monday evening, May 9, 2022 at 7:00 PM with Supervisor Frederick Wille presiding.

Wille opened the regular Town Board meeting at 7:00 PM.

Present:	Supervisor	Frederick A. Wille
	Council Member	Michelle T. MacMillan
	Council Member	Frank W. Fessner
	Council Member	Kathleen M. Conradt
	Council Member	William J. Mitchell Jr.

Attending the meeting were Margaret Gochenaur (Town Clerk), Scott Kimball (Highway Superintendent), Ron Roach (AWA Liaison), and Jim Voorhees.

Pledge of Allegiance led by Council Member Fessner.

Wille welcomed everyone to the meeting and thanked them for coming. Ron Roach reported on how successful the AWA Swap Meet was on Saturday, May 7<sup>th</sup> at Veterans Park. Discussion was held.

**APPROVAL OF MINUTES:** Motion was made by Mitchell, seconded by MacMillan, to approve the April 24, 2022 minutes. No Discussion was held. Motion Approved: Ayes 5 (Fessner, Conradt, Mitchell, MacMillan, and Wille) Nays 0

**TOWN CLERK'S REPORT:** Motion was made by Mitchell, seconded by Conradt, to approve the Town Clerk's report. Discussion was held. Motion Approved: Ayes 5 (Fessner, Conradt, Mitchell, MacMillan, and Wille) Nays 0

**CODE ENFORCEMENT OFFICER'S REPORT:** Motion was made by Fessner, seconded by Conradt, to approve the Code Enforcement Officer's report. No Discussion was held. Motion Approved: Ayes 5 (Fessner, Conradt, Mitchell, MacMillan, and Wille) Nays 0

**SUPERVISOR'S REPORT:** Wille reported the financial books have been closed for the fiscal year 2021. Wille also reported that January and February financials have been closed for 2022. Discussion was held. Motion was made by MacMillan, seconded by Conradt, to approve the January and February Financial Reports as submitted. Discussion was held. Motion Approved: Ayes 5 (Fessner, Mitchell, Conradt, MacMillan, and Wille) Nays 0 Wille reported the Clean Energy letter has been submitted and accepted. The town will be receiving a check for \$5,000. Discussion was held.

**COMMITTEE REPORTS:**

**Audit:** MacMillan reported she will be scheduling the remaining internal audits that have not been completed within the next week or so. Discussion was held.

**Buildings and Grounds:** Kimball reported the new vinyl color for Veterans Park will be white. Discussion was held.

**HIGHWAY:** Kimball reported he will submit his monthly report for the May 23<sup>rd</sup> Town Board meeting but will not be in attendance as he will be away. Discussion was held. Kimball reported that he's 95% sure he will be using Vestal Asphalt for the Consolidated Local Street and Highway Improvement Program (CHIPS) this year instead of Midland Asphalt or Suit-Kote Corporation. Discussion was held. Kimball is thankful for the help the Highway Department receives from surrounding towns when they are working on bigger projects. Discussion was held.

**IT/TECHNOLOGY:** MacMillan reported that she'll be looking into a new copier for the town. Discussion was held. MacMillan reported she'll also be researching the on-line permit process for the Code Enforcement Office and associated costs in doing so. Conradt asked her to also look into on-line credit card payments. Discussion was held.

**INSURANCE:** Mitchell reported he's in the process of completing Insurance Applications. Discussion was held. Motion was made by Mitchell, seconded by Conradt, that if the Cyber Security Invoice payment has not been made to authorize payment of the invoice. Discussion was held. Motion Approved: Ayes 5 (Fessner, Conradt, Mitchell, MacMillan, and Wille) Nays 0

**PARKS and RECREATION:** Conradt reported she's working on setting the rate for the Summer Recreation Campers. Discussion was held. Conradt reported there will be no Sports Camp Program available this year. Discussion was held.

**WATER/SEWER VILLAGE OF BLOOMFIELD:** Mitchell reported the result letters from the

water survey will be going out as soon as next week. Discussion was held.

**PERSONNEL:** Wille reported the new bookkeeper will be starting on Monday May 16<sup>th</sup>. Wille said all are invited to a welcoming reception at 9:00 AM. Discussion was held. Wille reported the Code Enforcement Officer’s position is still open at this time. Discussion was held.

**COMMUNICATIONS:** None.

**ROUND TABLE – OTHER BUSINESS:** None.

**PAYMENT OF BILLS:** Motion was made by MacMillan, seconded by Fessner, to approve paying of the bills as submitted. Discussion was held. Motion Approved: Ayes 5 (Fessner, Conradt, Mitchell, MacMillan, and Wille) Nays 0

General Fund A	- Abs. #210- Vouchers - 163-166,168,172-175,7077	\$	4,311.30
General Fund B	- Abs. #210 - Vouchers - 167	\$	22.00
Highway DA	- Abs. #210 - Vouchers - 7081,7084	\$	517.00
Highway DB	- Abs. #210 - Vouchers - 170,7075,7076,7078-7080,7082, 7083,7085-7087	\$	21,459.39
VP Improvement Proj.-	Abs. #210 - Vouchers - 171	\$	57.97
Sewer Dist. #1	- Abs. #210 - Vouchers - 168,169,174	\$	13,951.69
<i>Water Dist. #1</i>	- Abs. #210 - <i>Vouchers - 162,169,174</i>	\$	37.04
Water Dist. #2	- Abs. #210 - Vouchers - 162,174	\$	40.12
Water Dist. #2 Ext.#2	- Abs. #210 - Vouchers - 174	\$	0.53
Water Dist. #2 Ext.#6	- Abs. #210 - Vouchers - 174	\$	0.01

**ADJOURNMENT:** Motion was made by Mitchell, seconded by MacMillan, to adjourn the meeting at 8:07 PM. Motion Approved: Ayes 5 (Fessner, Conradt, Mitchell, MacMillan, and Wille) Nays 0

Respectfully Submitted,

Margaret M. Gochenaur  
Town Clerk