

The regular scheduled meeting for the Town of East Bloomfield was held at the East Bloomfield Town Hall along with a call-in option on Monday evening, February 28, 2022 at 7:00 PM with Supervisor Frederick Wille presiding.

Wille opened the regular Town Board meeting at 7:00 PM.

Present:	Supervisor	Frederick A. Wille
	Council Member	Michelle T. MacMillan
	Council Member	Frank W. Fessner
	Council Member	Kathleen M. Conradt
	Council Member	William J. Mitchell Jr.

Attending the meeting were Margaret Gochenaur (Town Clerk), Scott Kimball (Highway Superintendent), Ron Roach (AWA Liaison), Paul Chatfield (MRB Group), Laurie Fox (MRB Group), Jim Voorhees, and Steve Lester.

Pledge of Allegiance led by Council Member Mitchell.

Wille welcomed everyone to the meeting and thanked them for coming.

Paul Chatfield from MRB reviewed the general outcome of the proposed student Bloomfield Nature Trails Project and discuss the steps moving forward. Paul also provided a handout for the board members that highlighted the project. Discussion was held. Laurie Fox outlined the possible grant options and discussed some of what was helpful/needed to be competitive to obtain grant funding. Discussion was held.

APPROVAL OF MINUTES: Motion was made by Fessner, seconded by Conradt, to approve the February 14, 2022 minutes. No Discussion was held. Motion Approved: Ayes 4 (Fessner, Conradt, Mitchell, and MacMillan) Nays 0 Abstain 1 (Wille)

HIGHWAY SUPERINTENDENT’S REPORT: Motion was made by Fessner, seconded by Conradt, to approve the Highway Superintendent’s report. Discussion was held. Motion Approved: Ayes 5 (Fessner, Conradt, Mitchell, MacMillan, and Wille) Nays 0

BUILDING & GROUNDS/FACILITIES REPORT: Motion was made by Fessner, seconded by MacMillan, to approve the Building & Grounds/Facilities report. Discussion was held. Motion Approved: Ayes 5 (Fessner, Conradt, Mitchell, MacMillan, and Wille) Nays 0

SUPERVISOR’S REPORT:

Motion was made by Conradt, seconded by Fessner, to adopt Resolution 2022-020 To Acknowledge the Completion of the Internal Audit of the Town Court and waive the Reading of the Resolution. Discussion was held. Motion Adopted: Ayes 5 (Fessner, Conradt, Mitchell, MacMillan, and Wille) Nays 0

RESOLUTION 2022-020

TO ACKNOWLEDGE THE COMPLETION OF THE INTERNAL AUDIT OF THE TOWN COURT

WHEREAS, the Board of the Town of East Bloomfield hereby acknowledges that the Internal Audit has been conducted in East Bloomfield Town Court for the fiscal year ending December 31, 2021; and

WHEREAS, a written audit has been provided to the Town Court Clerk and Justices; and now therefore be it,

RESOLVED, that the Board of the Town of East Bloomfield hereby acknowledges that the Internal Audit for the fiscal year ending December 31, 2021 has been conducted and is now complete; be it

RESOLVED, that a copy of this Resolution be provided to NYS Unified Court System, 2500 Pond View Suite LL01, Castleton-on-Hudson, NY 12033.

COMMITTEE REPORTS:

Audit: Conradt reported on where the town stood with filing the Annual Financial Report Update for the year ending 2021 (AUD). Discussion was held. Conradt reported that we have received a quote from Mengel Metzger Barr & Co. LLP to complete the Annual Financial Report Update for the year ending 2021 (AUD). Discussion was held. Motion was made by Conradt,

seconded by Mitchell, to authorize the expenditure of \$3,500 to Mengel Metzger Barr & Co. LLP to complete the Annual Financial Report Update for the year 2021 (AUD) and to provide accounting services for the year ended December 31, 2021. Motion Approved: Ayes 5 (Fessner, Conradt, Mitchell, MacMillan, and Wille) Nays 0

Buildings and Grounds: Nothing to report.

HIGHWAY: Nothing to report.

IT/TECHNOLOGY: Nothing to report.

INSURANCE: Nothing to report.

PARKS and RECREATION: Nothing to report.

WATER/SEWER VILLAGE OF BLOOMFIELD: Mitchell reported the responses are coming in regarding the new proposed water district. Discussion was held.

PERSONNEL: Conradt reported that she sent all town board members a job description regarding the Bookkeeper/Secretary to the Town Supervisor vacancy. Conradt is proposing this be a Full Time 40 hrs. per week position. Discussion was held. The Town Board agrees to move forward and advertise/post the position. Conradt laid a foundation for proposing bonuses for Town Employees. Motion was made by Conradt, seconded by Mitchell, to give Town Employees a bonus. The total gross amount would be 2 different amounts. A larger amount for full time employees and then half of that for part time employees. The approximate gross amount would be \$21,116. Discussion was held. Fessner said his discussion is “we were conservative with the sales tax and mindful of the reserves but we also could have been less conservative on that and we could have charged that in taxes for the tax payers too; plus, we have a big-ticket item coming up with Boughton Park”. For those reasons he cannot support the motion. Mitchell said “his concerns are along the line of Frank’s along with the circumstances we have on our hands during a highly inflationary period for energy”. Mitchell went on to say “there are a number of things that could happen to adversely affect our budget”. Those are the reasons he will not be voting in favor of the motion. Wille’s comments are: “The County is giving all employees a bonus and this is not unique to the Town of East Bloomfield”. Wille went on to say “the Town received a quarter of a million dollars in American Rescue Plan Funds (ARPA) and the staff has been asked to go above and beyond their normal duties over the past 2 years and for this and more reasons he will support the motion”. MacMillan said “because of the situation we have right now, and because of the loss of an employee everyone has to go out of there comfort zone, and do extra work and it would show our appreciation for that”. For those reasons MacMillan will support the motion. Motion Approved: Ayes 3 (Conradt, MacMillan, and Wille) Nays 2 (Fessner, and Mitchell)

COMMUNICATIONS: Gochenaur read a request she received from Jeffrey Daley asking the Town Board to either waive or reduce the rental fee for the use of the Veterans Park Building to host the cast party after the final showing of Matilda by the Bloomfield Drama Club. Discussion was held. Motion was made by Fessner, seconded by MacMillan, to authorize waiving the usage fee for Bloomfield Drama Club but to charge a \$25 cleaning fee, along with the \$50 security deposit. Discussion was held. Motion Approved: Ayes 5 (Fessner, Conradt, Mitchell, MacMillan, and Wille) Nays 0 Mitchell explained a survey map issue on a property located on Church Street regarding the boundary lines for the Town & Village. Mitchell reported the property owner would like to erect a building that would be half in the Town and half in the Village. Discussion was held. Motion was made by Mitchell, seconded by Conradt, the Town accept from Jason & Laura Ashe a \$90 Variance Fee instead of the \$180 Fee. Discussion was held. Motion Approved: Ayes 5 (Fessner, Conradt, Mitchell, MacMillan, and Wille) Nays 0

ROUND TABLE – OTHER BUSINESS: Kimball reminded everyone that the CPR Re-Certification Class is Wednesday March 2nd starting at 9:00 AM. Discussion was held.

PAYMENT OF BILLS: Motion was made by Fessner, seconded by Conradt, to approve paying of the bills as submitted. Discussion was held. Motion Approved: Ayes 5 (Fessner, Conradt, Mitchell, MacMillan, and Wille) Nays 0

General Fund A	- Abs. #204- Vouchers - 73,74,77-79,81-84,86,87,89,7030,		
	7031	\$	15,363.73
General Fund B	- Abs. #204 - Vouchers - 74,76,80,85,90	\$	852.37
Highway DA	- Abs. #204 - Vouchers - 7027-7029,7034	\$	29,002.09
Highway DB	- Abs. #204 - Vouchers - 88,7027,7032,7033	\$	3,512.80
Water Dist. #1	- Abs. #204 - Vouchers - 75,87	\$	50.17
Water Dist. #2	- Abs. #204 - Vouchers - 75,87	\$	45.59
Water Dist. #2 Ext.#2	- Abs. #204 - Vouchers - 87	\$	22.63

Water Dist. #2 Ext.#6 - Abs. #204 - Vouchers - 75,87	\$	4.66
Pay Roll Account - Abs. #204 - Vouchers - 2	\$	1,334.10

Conradt asked the Town Board Members if they would be okay with moving the April 11th Town Board Meeting to April 4th. Discussion was held. The Town Board Meetings in April will be the 4th and the 25th.

ADJOURNMENT: Motion was made by MacMillan, seconded by Conradt, to adjourn the meeting at 8:18 PM. Motion Approved: Ayes 5 (Fessner, Conradt, Mitchell, MacMillan, and Wille) Nays 0

Respectfully Submitted,

Margaret M. Gochenaur
Town Clerk