

The regular scheduled meeting for the Town of East Bloomfield was held at the East Bloomfield Town Hall on Monday evening, February 27, 2023 at 7:00 PM with Supervisor Frederick Wille presiding.

Wille opened the regular Town Board meeting at 7:00 PM.

Present:	Supervisor	Frederick A. Wille
	Council Member	Frank W. Fessner
	Council Member	Kathleen M. Conradt
	Council Member	William J. Mitchell Jr.

Absent:	Council Member	Michelle T. MacMillan
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Attending the meeting were Margaret Gochenaur (Town Clerk), Steve Lester, and Ryan Duvall.

Pledge of Allegiance led by Council Member Mitchell.

Wille welcomed everyone to the meeting and thanked them for coming.

**APPROVAL OF MINUTES:** Motion was made by Mitchell, seconded by Conradt, to approve the February 13, 2023 minutes. No Discussion was held. Motion Approved: Ayes 4 (Fessner, Conradt, Mitchell, and Wille) Nays 0 Town Clerk Gochenaur set the Public Hearing regarding Mixed Use Zoning for March 13, 2023 at 6:30 PM with the regular Town Board meeting to begin immediately following the close of the hearing.

**HIGHWAY SUPERINTENDENT’S REPORT:** Motion was made by Fessner, seconded by Conradt, to approve the Highway Superintendent’s report. Discussion was held. Motion Approved: Ayes 4 (Fessner, Conradt, Mitchell, and Wille) Nays 0

**SUPERVISOR’S REPORT:**

Motion was made by Fessner, seconded by Conradt, to adopt Resolution 2023-016 Assignment of Responsibility for East Bloomfield Town Hall Weather Related Public Safety to the East Bloomfield Highway Department and waive the reading of the Resolution. Discussion was held. Motion Adopted: Ayes 4 (Fessner, Conradt, Mitchell, and Wille) Nays 0

**RESOLUTION 2023-016**

**Assignment of responsibility for East Bloomfield Town Hall weather related public safety to the East Bloomfield Highway Department**

**Whereas**, there is a need in the interest of providing safety for the prevention of personal injury to East Bloomfield town hall staff and members of the public during ingress and egress to the town hall; and

**Whereas**, the sidewalks that lead to and from the town hall from the parking lot and flag pole, the town hall’s front steps, and handicap access ramp and steps at the back of the town hall become covered with snow, ice, hail and/or any other hazards resulting from weather that jeopardize public safety,

**Resolved**, that the East Bloomfield Town Board hereby authorizes and assigns the East Bloomfield Highway Department the responsibility for the above-mentioned hazards to be completed as soon as possible after meeting their responsibilities to provide for public safety on the roads and highways for which are their responsibility and are a more important priority.

**Resolved**, that this assignment is effective immediately.

Motion was made by Mitchell, seconded by Fessner, to approve the January Financial Reports as submitted. Discussion was held. Motion Approved: Ayes 4 (Fessner, Conradt, Mitchell, and Wille) Nays 0 Motion was made by Mitchell, seconded by Fessner, to approve the proposed Credit Card Policy as submitted. Discussion was held. Motion Approved: Ayes 4 (Fessner, Conradt, Mitchell, and Wille) Nays 0

**COMMITTEE REPORTS:**

**Audit:** Conradt reported Angel and she will take one final look at the AUD before filing it. Discussion was held.

**Buildings and Grounds:** Fessner reported the hot water leak at Veterans Park has been fixed.

Discussion was held. Gochenaur reported she met with SG Security regarding a camera issue at Veterans Park. It was determined by SG Security one of the cameras is "burned out". The estimated cost to replace said camera is \$450. Discussion was held. Motion was made by Fessner, seconded by Mitchell, to authorize the purchase of a new camera as stated in an estimate from SG Security dated February 27, 2023 minus the sales tax. Discussion was held. Motion Approved: Ayes 4 (Fessner, Conradt, Mitchell, and Wille) Nays 0 Ryan Duvall asked if there were any updates on the mowing contracts. Wille replied "not at this time due to circumstances beyond our control". Discussion was held. Wille reported he and Fessner toured the Annex building and took photos of each area. Wille went on to say what a great building it was and the building was in great shape. Discussion was held.

**HIGHWAY:** Nothing to report.

**IT/TECHNOLOGY:** Nothing to report.

**INSURANCE:** Mitchell reported he has started working with the underwriters on insurance. Discussion was held.

**PARKS and RECREATION:** Fessner reported there will be a Boughton Park meeting on March 8<sup>th</sup> at 1:00 PM by Zoom. Gochenaur reported Jenn Hess from the Horseless Carriage Club of America (HCCA) Rochester Region Pre16 Antique Cars is seeking permission to hold their annual car show in Elton Park on July 9, 2023. Discussion was held. Motion was made by Fessner, seconded by Conradt, to allow Jenn Hess from the Horseless Carriage Club of America (HCCA) Rochester Region to use Elton Park to hold their annual Pre16 Antique Car Show on July 9, 2023 in Elton Park as long as they provide a Certificate of Liability Insurance to the Town Clerk before said event. Discussion was held. Motion Approved: Ayes 4 (Fessner, Conradt, Mitchell, and Wille) Nays 0

**WATER/SEWER VILLAGE OF BLOOMFIELD:** Mitchell reported he met with the out of district water users. Discussion was held. Mitchell reported he is talking with MRB about cost estimates for a sewer line extension down Routes 5&20. Discussion was held.

**PERSONNEL:** Conradt requested to go into Executive Session after the payment of bills.

**COMMUNICATIONS:** Gochenaur reported the Bloomfield Garden Club is willing to provide their recommendations for the beautification project at the Town Hall. Discussion was held.

**ROUND TABLE-OTHER BUSINESS:** None.

**BUDGET TRANSFERS/AMENDMENTS:** Motion was made by Conradt, seconded by Fessner, to approve the Budget Transfers and Amendments as submitted. Discussion was held. Motion Approved: Ayes 4 (Fessner, Conradt, Mitchell, and Wille) Nays 0

**PAYMENT OF BILLS:** Motion was made by Fessner, seconded by Conradt, to approve paying of the bills as submitted. Discussion was held. Motion Approved: Ayes 4 (Fessner, Conradt, Mitchell, and Wille) Nays 0

General Fund A	- Abs. #304- Vouchers -	76,77,79-89,91-93,7048,7058	\$	10,396.98
General Fund B	- Abs. #304 - Vouchers -	79,81	\$	377.77
Highway DA	- Abs. #304 - Vouchers -	79	\$	913.03
Highway DB	- Abs. #304 - Vouchers -	78,7045-7047,7049-7057,7059-7061	\$	24,536.49
Sewer Dist. #1	- Abs. #304 - Vouchers -	87,90	\$	6,737.93
Water Dist. #1	- Abs. #304 - Vouchers -	74,75,87,90	\$	13,202.30
Water Dist. #2	- Abs. #304 - Vouchers -	74,87,90	\$	15,969.34
Water Dist. #2 Ext.#2	- Abs. #304 - Vouchers -	87,90	\$	3,779.20
Water Dist. #2 Ext.#6	- Abs. #304 - Vouchers -	74,87,90	\$	2,514.92
Payroll Account (T/A)	- Abs. #304 - Vouchers -	3	\$	448.69

**EXECUTIVE SESSION:** Motion was made by Wille, seconded by Conradt, to move into an Executive Session at 7:52 PM to discuss the employment history of a particular person or corporation or matters leading to the appointment, employment, promotion, salary, demotion, discipline, suspension, dismissal of a particular person or corporation. Motion Approved: Ayes: 4 (Fessner, Conradt, Mitchell, and Wille) Nays: 0

**RETURN TO REGULAR SESSION:** Motion was made by Conradt, seconded by Mitchell, to end Executive Session and return to regular session at 8:50 PM. Motion Approved: Ayes 4 (Fessner, Conradt, Mitchell, and Wille) Nays 0

**ADJOURNMENT:** Motion was made by Conradt, seconded by Fessner, to adjourn the meeting at 8:51 PM. Motion Approved: Ayes 4 (Fessner, Conradt, Mitchell, and Wille) Nays 0

Respectfully Submitted,

Margaret M. Gochenaur  
Town Clerk