

**Planning Board Minutes  
August 5, 2021**

**Planning Board Members Present:** Steve Lester, Daniel Compton, Fred Fink, Michael Woodruff. **Absent:** Matt Rogers, Michael Donohoe, Julie Pellett.

**Others Present:** Kimberly Rayburn (Secretary), James Kier (Building & Zoning).

**I. Discussions on code changes and upcoming applications**

**Solar:** A brief discussion was held.

**Woodruff motioned and Compton seconded to forward the newly accepted documents to the Town Board with the changes suggested by the solar attorney. With the exception of changing the maximum megawatts. The limit will remain at ten (10) megawatts. All Board members present voted Aye. Vote was carried.**

**Industrial signage: (excerpt from 5.20.2021 PB Minutes)** The Board would like the proposed industrial signage sent back out to them so they can create code for commercial business that have more than one (1) business on a parcel and would like a sign at the road listing all the business, which is currently prohibited.

A discussion was held on signage for a number of various scenarios. Pictures were reviewed from other towns that have retail plazas and multiple businesses on one (1) lot or lots that are on a dedicated road. Lester also brought up a section in the current code that states that a second or third business on one (1) parcel needs to be compatible with the primary business. Rayburn stated that where a special use permit is obtained that may not be the case as a special use is an allowable use with the approval of the Planning Board after the applicant has proven they can meet the regulations set forth for that specific use.

The board discussed the need for signage at the road that allows for multiple businesses to be listed whether they are in a plaza or on a single parcel or on a dedicated road. They do, however, feel that the sign size requirements may be different for commercial vs industrial and have suggested that the current code that combines the signage be split out to cover the needs for both. Woodruff stated that he would get with Rayburn to work on proposing code to cover the needs discussed.

**Political signs:** Kier stated he has been working with one of the Towns Attorneys to clear up verbiage in the code regarding political signage. There was a concern that the Village and Town had different regulations on the allowed time frame a political sign could be erected before an election. Kier would like to reword the Town code to eliminate the time limit the signs can be erected before an election. Woodruff stated that was not originally in the code and asked when it was added. Rayburn stated that the sign regulations were updated in 2015. Compton was in favor of a limit but felt if it went to court, we may lose. He then stated he would like to see the regulation that they must be taken down no later than seven days after the election enforced.

**II. Minutes of April 1, 2021,**

**Woodruff motioned and Compton seconded to approve the minutes of April 1, 2021**

**All board members present voted Aye.**

**III. Meeting Adjourned**

**Fink motioned and Woodruff seconded to adjourn @ 9:00 pm.**

**All Board members present voted Aye. Vote was carried unanimously.**

Respectfully submitted,

Kimberly Rayburn  
Planning & Zoning Board Secretary