

**Planning Board Minutes  
August 15, 2019**

**Planning Board Members Present:** Fred Fink, Julie Pellett, Daniel Compton, Matt Rogers, Fran Overmoyer, Michael Donohoe, Steve Lester, Absent: Michael Woodruff.

**Others Present:** Kimberly Rayburn (Secretary), James Kier (Building & Zoning).

**Fink opened the meeting at 7:30 pm.**

**I. Discussion:**

1. **Signage:** A discussion was held on the proposed new signage regulations. It was discussed that this new signage verbiage should be specific for Industrial parks only, the Board will also review the current sign regulations for other commercial and industrial uses. The reason for this is the size and look of an industrial park (serviced by an internal access road) can and should be different than property with commercial/retail business that house more than one business or are located in a plaza. The Board will revisit this at the next meeting after gathering more information.

2. **Aging in place:** Rayburn handed out code from other municipalities regarding accessory apartments/granny flats for the Board to take home and review. She also gave each member a copy of the current special use permit for In-law apartments.

**II. Minutes:**

**Minutes of August 1, 2019**

**Lester made a motion and Donohoe seconded the motion to approve the minutes 8/1/2019**

**All board members present voted Aye, Vote was carried unanimously.**

**IV. Meeting Adjourned:**

**Lester made a motion and Pellett seconded the motion to close the meeting @ 8:35 pm.**

**All Board members present voted Aye, Vote was carried unanimously.**

Respectfully submitted,

Kimberly Rayburn  
Planning & Zoning Board Secretary