
Planning Board Minutes
February 3, 2022

Planning Board Members Present, Steve Lester, Julie Pellett, Daniel Compton, Fred Fink, Matt Rogers, Michael Donohoe **Joined by Zoom:** Michael Woodruff, Zack Metcalfe (Chrisanntha Construction)
Others Present, Kimberly Rayburn (Secretary), Kim Duvall.

Lester opened the meeting at 7:30 pm.

I. TS7 SPLM1-22 Site plan for an addition onto the existing AWA building for more sq footage for the museum floor and an additional bathroom. Property located at 6925 St Rts 5&20 tax map # 81.00-1-74.220

The Board discussed whether or not a public hearing would serve a community benefit. Donohoe motioned and Rogers seconded to waive a public hearing. All Board members present voted aye. The SEQR was determined to be a Type II with no further action required Rogers motioned and Pellett seconded the motion. All Board members present voted aye.

Metcalfe explained the proposed addition onto the existing museum will add more floor space, storage and a extra bathroom. The site plan area that is surrounded in red shows the existing museum and the proposed addition. Metcalfe went on to say there will be a two (2) hour rated firewall between the buildings. The exterior will be the same metal siding to match. They will maintain the existing thirteen (13) foot wide driveway. The museum currently has 1 bathroom and they will tie the new bathroom into the existing septic system. It will have a concrete floor with no windows, and a door to the outside along with a door going into the existing museum.

The Board reviewed and discussed the maps and noticed information and details to a separate building on the other side of 5 &20 owned by the AWA. It was suggested that information be removed from the site plan.

Woodruff motioned and Pellett seconded to approve the site plan for # TS7 SPLM1-22 Site plan for an addition onto the existing AWA building for more sq footage for the museum floor and an additional bathroom. Property located at 6925 St Rts 5&20 tax map # 81.00-1-74.220

Whereas:

- 1. Maps presented will be updated with information for this project only.**
- 2. Site plan was approved for a 20 ft x 75 +/- ft addition onto the West side of existing AWA museum.**

Record of Vote:

Lester Aye Pellett Aye Compton Aye Rogers Aye Donohoe Aye Woodruff Aye Fink Aye
All Board members present voted Aye, with the exception of Rogers who abstained. Vote was carried.

I. Discussions:

Discussion with an interested party to serve as an alternate for a current opening on the Planning Board.

Kimberly Duvall contacted the Planning Board with a letter of interest to serve on the Board. Currently there is an opening for an alternate.

The Board asked Duvall to explain why she would like to serve on the Board. She stated that she has been living in Bloomfield for the past eight (8) years, during that time she has gotten married and become involved in the community. She has done work with the Lions Club, the Rotary and the Historical Society. She is enjoying raising her family here and is looking forward to watching and helping Bloomfield become an even greater place to do so. She has a Military background; she's involved in an agricultural and landscaping business with her husband and she wants to learn from and get involved in her community.

Donohoe stated he has known Duvall for the past six (6) months and she is creative and driven.

The Board went over what they are responsible for reviewing as a Board and informed Duvall that the Town Board is responsible for making the appointments to the Planning Board.

Woodruff motioned and Donohoe seconded to forward the opinion of the Planning Board to the Town Board that they would like Duvall to be interviewed and considered for an alternate.

Whereas:

- 1. The Planning Board currently has an unfilled open position for an alternate**
- 2. This person has expressed an interest in serving on the Board**
- 3. The Board needs more female representation**
- 4. She is involved with ag**
- 5. She will bring a fresh new perspective to the Board**

Record of Vote:

**Lester Aye Pellett Aye Compton Aye Rogers Aye Donohoe Aye Woodruff Aye Fink Aye
All Board members present voted Aye, with the exception of Rogers who abstained. Vote was carried.**

Topics for review 2022

1. Continued review of the Comprehensive Plan's suggested updates for zoning districts changes
2. 5 G placement of antenna's
3. Battery Storage
4. More research and code considerations for cannabis in the future
5. Look into code for event centers vs current code that allows for a SUP for each event on 50 acres or more
6. Look at the schedules for any items that need to be updated or clarified

IV. Minutes of January 6, 2022

**Fink motioned and Donohoe seconded to approve the minutes of 1/6/2022
All board members present voted Aye, Woodruff abstained. Vote was carried.**

Minutes of January 20, 2022

**Fink motioned and Pellett seconded to approve the minutes of 1/20/2022
All board members present voted Aye, Vote was carried.**

VI. Meeting Adjourned

**Fink motioned and Pellett seconded to adjourn @ 8:30 pm.
All Board members present voted Aye, Vote was carried.**

Respectfully submitted,

Kimberly Rayburn
Planning & Zoning Board Secretary