

**Planning Board Minutes  
November 1, 2018**

**Planning Board Members Present:** Fred Fink, Julie Pellett, Daniel Compton, Fran Overmoyer, Matt Rogers, Michael Donohoe, Steve Lester  
**Absent:** Mike Woodruff (Alternate member)

**Others Present:** Jim Kier (Code Enforcement Officer) Kimberly Rayburn (Secretary)

**Fink opened the meeting at 7:30 pm.**

**I.** Rayburn informed the Board of upcoming applications and the board reviewed the materials.

The first will be a 1 lot subdivision for Carl Byron on Grimble Rd. The Board found no concerns with the application or maps.

The second is a concept plan for Gary Pooler, Pooler wants the board to look at a site plan for future subdivision and development to determine if the project he is proposing would be acceptable to the Town. The Board reviewed the plans, a few items were discussed as shown below. There will be a concept meeting with Thornton Engineering on the 15<sup>th</sup> of November.

1. The turn around for the fire department will need to be shown on the map
2. They would like to see the proposed driveway in actual dimensions
3. The pull offs need to be shown on the map
4. Approximate overflow points for the ponds to be shown on the map
5. If approved, the new water district line will be shown on the map

**II. Discussion:**

Kier gave a brief update on the comprehensive plan committee's fourth meeting,

**III. Minutes from October 18, 2018**

**Compton made a motion and Rogers seconded the motion to approve the minutes of October 18, 2018  
All board members present voted Aye, with the exception of Pellett who was not present at the 10/18/2018 meeting. Vote was carried.**

**IV. Meeting Adjourned**

**Compton made a motion and Pellett seconded the motion to close the meeting at 8:30 pm.  
All Board members present voted Aye, Vote was carried unanimously.**

Respectfully submitted,

Kimberly Rayburn  
Planning & Zoning Board Secretary